

Lyons Regional Library District Board Meeting Policy

Policy Statement:

The Lyons Regional Library District (LRLD) is governed by the District Bylaws. This policy seeks to clarify specific meeting situations not covered by those Bylaws.

Public Comment:

Meetings of the LRLD are conducted in accordance with the Colorado Sunshine Law (CRS 24-6-402). This ensures that all meetings are open to the public and anyone is invited to attend to observe or comment (with the exception of Executive Session). In an effort to provide a fair opportunity to every individual who desires to address the LRLD Board the following guidelines will apply.

1. In support of the open nature of Board meetings as well as in an effort to ensure accurate meeting minutes any individual wishing to address the Board must provide their name to be included in the meeting minutes.

2. Each speaker may take up to three minutes to make their comments. This allowed time may be modified by the presiding officer to be fewer than three minutes if there are a number of persons wishing to speak. Speakers will be alerted when they have one minute remaining.

3. The LRLD Board acts as a single body; thus:

A. Comments are to be addressed to the Board as a whole and not to individual members.

B. At the request of any Board member the presiding officer can allow questions from Board members to speakers for purposes of clarification, limiting the time for discussion as the presiding officer deems appropriate.

C. Speakers are asked to understand that specific questions cannot always be answered immediately by the Board. The LRLD Board members will consider comments and questions raised by the public and will discuss these matters in real time or discussion may be tabled to a later meeting depending on time constraints. Any response will be provided by the LRLD Board and not from individual members.

Remote Participation of Board Member for Quorum Purposes:

The LRLD Bylaws are dictated by Colorado law, which is silent on the topic as to whether or not a Board member must be physically present for the purpose of establishing a quorum. Current Bylaws do allow for remote participation of Board members for purposes of participation however are vague on establishing quorum. To this end, this policy will support remote participation for quorum until such time as Colorado Law determines otherwise.

Current Bylaws allow for a member to miss three consecutive meetings prior to administrative action. The LRLD Board recognizes that face-to-face participation is best for the sharing and synergy of ideas thus members are allowed only three instances of remote participation per calendar year.

Adopted:8-15-2017

Revised: