COMPUTER AND INTERNET SAFETY AND USE POLICY

Policy Statement:
The Lyons Regional Library District (LRLD) provides public access to the Internet
in keeping with the library's role of providing access to curriculum and research
resources. This policy applies to adults and minors.

Minors use of Computers and Internet:
LRLD staff will work in partnership with parents and guardians to help supervise minors
in the safe use of the Internet in compliance with Federal and State laws. However, since
LRLD cannot control all aspects of this vast resource, parents are expected to continually
participate in their children's learning processes by helping them make good choices in
selecting appropriate materials and websites.

To Know:
- LRLD users use the Internet at their own risk. It may contain controversial material that some
  may find offensive.
- LRLD does not monitor and has no control over the information on the Internet and cannot be
  held responsible for its content.
- LRLD is not responsible for any loss or damage incurred by a user of the library's computer or
  telecommunications equipment. Users should be aware that the Internet is not a secure
  medium and that third parties may be able to obtain information regarding user's activities.
- LRLD will not release information on the use of Internet computers or specific websites
  accessed by members of the public, except as required by law or when necessary for the proper
  operation of the library.
- LRLD does not place age restrictions on access to information. Parents or legal guardians of
  minor children must assume responsibility for deciding what library resources are appropriate
  for their children, including access to the Internet.

Conditions of Use:
- A valid library card, driver's license, or other acceptable form of identification must be
  presented in order to use a portable computer.
- Usage is provided in one-hour blocks, with flexibility for additional time if no one else is
  waiting. Computers are available on a first-come, first-served basis.
- Users are required to use headphones when accessing audio content.
- Users must pay for all prints at the time of printing.
- Materials copied from the Internet may be subject to copyright laws.
- The use of LRLD computing systems and facilities for any type of illegal activity will result in
  revocation of Internet use privileges, general library privileges and/or constitute grounds for
  civil or criminal prosecution.
- Although a virus checker is installed on library computers, this program may not completely
  protect the user from loading a virus onto a personal storage device. LRLD is not responsible
  for damage to a user's storage device or computer, or for any loss of data, any damage or any
  liability that may occur from use of a public access computer.

LRLD prohibits the following:

- Sending, receiving or displaying child pornography, obscene text or graphics, or text or graphics harmful to minors.
- Engaging in any activity that facilitates sending, receiving or displaying materials harmful to a minor.
- Activities that disrupt the library or its network.
- Loading or downloading software from the Internet to the computer hard drive, using personal software programs on the library's computers, or saving personal documents or images on the computer hard drive.
- Making any attempt to modify, gain access to files, passwords or data belonging to others, seeking unauthorized access to the library's or any other computer system, or damaging or altering software components of any network or database.

Legal Requirements:

- As specified by state and federal laws (HB 04-1004 Internet Protection in Public Libraries, C.R.S. 24-90-601-606 and Children's Internet Protection Act (CIPA), Pub. L. No. 106-554) LRLD filters all Internet computers.
- To the extent practical, steps shall be taken to promote all users' safety and security when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.
- Specifically, as required by CIPA, prohibited network usage includes: (a) unauthorized access, including hacking and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal information regarding minors.

Adopted:
Revision: