

Lyons Regional Library District Board of Trustees

Meeting Minutes

February 19, 2019

405 Main St, Lyons

Status	Name	Title/Organization	Status	Name	Title/Organization
x	Kathleen Crane	Pres/LRLD Board of Trustees		Jan Vermilye	Building Committee
x	Lori Adams Weaver	Secretary/LRLD Board of Trustees		Joe Meckle	LRLD Building Committee
x	Erin Biesiada	Treasurer/LRLD Board of Trustees		Paul Wember	Wember
Via remote	Darcie Sanders	Vice--Pres/LRLD Board of Trustees	Arrived 6:45pm, departed 8:30 pm	Quentin Rockwell	Wember
	Janet Corson-Rikert	Member/LRLD Board of Trustees		Dennis Humphries	Humphries Poli
x	Sarah Catchpole	Member/LRLD Board of Trustees		Dr Liz Early	LRLD Foundation
x	Sandy Banta	Member/LRLD Board of Trustees	x	Lisa Sobieniek	Friends of the Library
x	Kara Bauman	Interim LRLD Library Director			Public
		Trustee/Town of Lyons/Liaison			

1. Open Regular Board Meeting 6:31pm
2. Public input: none
3. Consent Agenda
 - a. Request for items to be removed: none
 - b. Approval of remaining items: Motion to approve by Sandy, second by Sarah (6-0)
 - c. Discussion of removed items here or re-assignment to a spot lower down in Agenda: NA
4. Library Director's Report: See Directors Report
5. Friends Report
 - a. April Trivia Night planned
 - b. May annual meeting/membership drive; LRLB suggested mass email to current/past members to encourage renewal/participation
 - c. Plan to sponsor Fireplace in new building
 - d. Wall space being coordinated for a Friends "Booksale" shelf; pricing will be provided via Quentin; building committee given go-ahead to approve "artisan" shelving vs standard shelving once pricing and details provided
 - e. Friends will be partnering with LRLB/Staff to organize Grand Opening of new library (September projection)

6. Foundation Report: See Foundation Report
7. Committee Reports
 - a. Communications Committee
 - i. BC Worth Cause grant update: appraisal + other costs accounting, documents delay
 - ii. Postings & notification procedure & responsibilities: discuss reversion to 2015 system: interim director suggests tabling this discussion pending arrival of new director as this is a workload debate; LRLB secretary will continue to upload minutes and keep meetings posted to District tab of Library webpage
 - iii. See Communications Report for additional details
 - b. Building Committee
 - i. Wember update provided by Quentin to include time schedule and budget
 - ii. Discussion held of “wish list” items and
 - iii. Motion to approve Wember/Quentin’s proposed budget to include increased FF&E, technical and design items as well as Children’s area enhancements and large meeting room curtain to cover TV – moved by Kathleen, second by Sarah (6-0)
 - iv. Children’s discovery outdoor area proposal will be provided to design group
 - v. Considerable time spent reviewing design of FF&E to include chair/table choices and fabric/coverings
 - vi. See report for additional details
 - c. Finance Committee: See Finance Report
 - d. Human Resources Committee: See Report
 - e. Policy Committee:
 - i. Concerns raised re meeting room policy vs MOA with town for use (per IGA); Lori will red-line current rough draft of meeting room policy and provide to Kara
 - ii. See Policy Report
8. Calendars: update vacations & planning calendar* for next month
 - a. Meetings: Upcoming Friends/ Foundation/LACC /LAHC meetings: NA
9. Other Business
 - a. Plan for Meet & Greet (March 3): Oskar Blues 12-1:30; notice will be placed in newspaper but bulk of “advertising” will be social media due to time constraints
 - b. Designate a Grand Opening date (Saturday, Sept 7 or Saturday Sept 14?): September 7th
 - i. Will have initial Ribbon Cutting in July with Dedication/Grand Opening in September
 - c. Plan for Next Board Meeting: **March 19th**; No Special Meetings projected

Adjourned at: 9:07pm

Consent Agenda:

1. Special Board Meeting Minutes 1.22.19
2. Board Meeting Minutes 1.15.19
3. Appraisal (Letter of Engagement)