

**Minutes of a Public Hearing & Regular Meeting of the
Lyons Regional Library District Board of Trustees**

November 28, 2017, 6:00pm at the Main St Library
Called to order at: 6:02pm

Status	Name	Title/Organization	Status	Name	Title/Organization
x	Kathleen Crane	Pres/LRLD Board of Trustees		Dan Greenberg	Town of Lyons/Liaison
x	Lori Adams Weaver	Vice-Pres/LRLD Board of Trustees		Joe Meckle	Building Committee
x	Erin Biesiada	Treasurer/LRLD Board of Trustees		Paul Wember	Wember
x	Darcie Sanders	Sec/LRLD Board of Trustees		Quentin Rockwell	Wember
x	Lisa Sobeniak	Member/LRLD Board of Trustees (6:42pm)		Dennis Humphries	Humphries Poli
x	Sarah Catchpole	Member/LRLD Board of Trustees		Krishna Mainali	Humphries Poli
x	Sandy Banta	Member/LRLD Board of Trustees			Friends
x	Katherine Weadley	LRLD Library Director			GK Baum
	Jan Vermilye	Building Committee			Foundation
				Georgiana Pollard	Public

1. Public Hearing on the 2018 Budget: Kathleen reports that no written comments have been received
 - a. Public Comment: none present
 - b. Close Public Hearing: 6:04pm
2. Open Regular Board Meeting: 6:05pm
3. Public input: none
4. Consent Agenda
 - a. Request for items to be removed: none
 - b. Approval of remaining items: Sandy moves, Sarah seconds (6-0)
5. Friends Report: Katherine reports for Leslie, who is ill and unable to attend. The Friends donated for DVDs and materials for the “Adopt A Book” program. Friends looking to do more staff + Friends events.
6. Foundation Report: Darcie reports for Foundation. The Boulder Community Foundation grant request (\$7,500) was denied but invited to re-apply next year for programming, not capital. Tanya is holding Dec 10 fundraising party (*UPDATE: this has been moved to January 2018.*). Focus now is on Tier III and corporate outreach. Discussion of using GoFundMe and/or other online vehicles. Need to develop a schedule of recognitions for donations. Sandy has set up a meeting with Loukonen family for in-kind stone donation, and Erin will also contact Vasquez family. Dennis will attend these meetings.
7. Library Director's Report: Legal end-of-year tasks being done in conjunction with Ellis Bookkeeping. Remember to sign up for ALA pre-show Trustees Seminar on Friday Feb

9-2018. **ACTION for ALL:** Remember to RSVP to register. Kara is working the Bazaar set up and Katherine is volunteering for it. Pitch for net neutrality. Sarah Hagenman is a Lyons local finishing up her master's and doing an internship with us. She is now an outside contractor for backups.

8. Town Liaison Report: Dan unable to be here due to family commitment; Kathleen updates us on pending things with Town, i.e. Site Lease and IGA. Site lease has been approved and will be in the works as soon as there is a legal description of the site. The IGA was modified again and schedule of fees is being added. We are waiting on the redline. **ACTION:** Sandy to instruct Quentin to find out about what the legal description needs. Sandy will clarify what we have already and what is still needed.
9. Committee Reports
 - a. Building Committee: Design has been tweaked to accommodate new setbacks—some variances will be necessary. That variance request will need to go before the Board of Adjustments. Waiting for word on DOLA grant before making a new sketch to bring before the PCDC, so as not to get approval on a sketch that then might still need to be changed again. Be prepared for schedule slip. On a related matter regarding our current Main St contract, Wayne has lease extension request from us and has given to his lawyer.
 - b. Finance Committee: Sandy compliments the committee on the budget documents; for the COPS financing we will be providing additional documents to do the final close in 1st Quarter.
 - c. Policy Committee: The recommended comps list has progressed nicely. Currently working on Volunteer Policy. Will probably be on December Consent Agenda.
 - d. Communications Committee: Decision made to have a big general “update” article for January; Library will be part of both papers “year in review” in December. We do not know at this time what the DOLA grant will be. Possibility of a Disaster Recovery Round 2 grant for loss of FFE+I. Darcie is following up.
 - e. Nomination Committee
 - i. Trustee seat terms
 - Sarah moves to reappoint Lori Adams-Weaver, all second (7-0).
 - Discussion of need to tweak terms so that we don't have so many instances of three seats opening in any one year
 - ii. Plans for alignment with Annual Meeting
 - **ACTION:** Policy Committee will schedule a Workshop in the first quarter 2018 for re-aligning the Annual Meeting and the trustee terms. Update the By-Laws as necessary.
 - f. HR Committee: year-end tasks under control
10. Other business
 - a. Plan for December Meeting, which will start at 6pm at Mariposa Meeting Room
 - i. **ACTION:** Trustees to look thru Your Objectives and update for Dec 12.

- ii. Dinner will follow the meeting. **ACTION:** reservation to be made by Kathleen at Mariposa
- b. Looking ahead: January Meeting - will appoint next year's officers
 - i. Opportunities
 - Holiday Bazaar: Kara is working setup and Katherine is volunteering in laudable effort to help Town with the switchover. The Library will not have a table.

11. Calendars: **update vacations & planning calendar*** for next month
Meetings: Upcoming Friends/ Foundation/LACC/LAHC meetings

Consent Agenda

1. 2018 LRLD Operating Budget
2. 2018 LRLD Capital Budget

3. Resolution to Approve 2018 Budget/Annual Appropriation
4. Regular Board Meeting Minutes (Oct 17th)

Adjourned at 7:32pm