

Lyons Regional Library District Board of Trustees

Special Meeting Minutes

August 07, 2018

405 Main St, Lyons

Status	Name	Title/Organization	Status	Name	Title/Organization
x	Kathleen Crane	Pres/LRLD Board of Trustees		Jan Vermilye	Building Committee
x	Lori Adams Weaver	Secretary/LRLD Board of Trustees		Joe Meckle	LRLD Building Committee
x	Erin Biesiada	Treasurer/LRLD Board of Trustees		Paul Wember	Wember
X (via phone)	Darcie Sanders	Vice--Pres/LRLD Board of Trustees		Quentin Rockwell	Wember
		Member/LRLD Board of Trustees		Cristabell Cardenas	Wember
x	Sarah Catchpole	Member/LRLD Board of Trustees		Dennis Humphries	Humphries Poli
x	Sandy Banta	Member/LRLD Board of Trustees		Krishna Mainali	Humphries Poli
	Katherine Weadley	LRLD Library Director		Dr Liz Early	LRLD Foundation
		Trustee/Town of Lyons/Liaison			Friends of the Library
					Public

1. Open Meeting 6:32 PM MST
2. Public input: None
3. Review of guidelines of Executive Session (from Special District Assn.)
 - a. Items/concerns discussed are to remain confidential
 - b. Session(s) will be recorded and saved for 3 months/90 days; no minutes will be documented for the Executive Session
 - c. No voting may take place within Executive Session
4. Executive Session "A"
 - a. Motion to enter into executive session to discuss a personnel matter regarding a specific person pursuant to §24-6-402(4)(f), C.R.S., and also (§24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations; Motion proposed by Kathleen, second by Sandy (6-0)
 - b. In-session discussion
 - c. Motion to end executive session proposed by Lori, second by Sarah (6-0)

- d. Action/VOTE
 - i. Last work date for current Director Katherine Weadley is August 17 with accruable vacation time to be paid through last day of work – motion to approve by Kathleen, second by Sarah (6-0)
 - ii. Bonus will be paid at prorated amount for June-August 2018 pending approval by legal – motion to approve by Kathleen, second by Sandy (6-0)
 - iii. Exit interview will be conducted by Kathleen using the detailed checklist; additional items will include audit progress/items and password/contacts update – motion to approve by Kathleen, second by Lori (6-0)
5. Executive Session “B”
 - a. Motion to enter executive session to discuss a personnel matter regarding a specific person pursuant to §24-6-402(4)(f), C.R.S., and also (§24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations; Motion proposed by Kathleen, second by Erin (6-0)
 - b. In-session discussion
 - c. Motion to end executive session proposed by Kathleen, second by Lori (6-0)
6. Action/VOTE
 - a. Interim Director position will be offered to Kara Bauman with contract details to be negotiated by Kathleen – motion to approve by Lori, second by Erin (6-0)
7. Other matters
 - a. Action Items
 - i. Sara will contact employment council regarding proposed contract parameters
 - ii. Erin will schedule time with Katherine for payroll questions to include her current vacation/sick time accrual as well as to ascertain the rate the interim director will be offered
 - iii. Kathleen will prepare proposed contract based on the above information
 - b. Building Process going forward – if at all possible decisions that can be deferred will be placed on hold pending assignment of permanent Director (however anything that could result in a “change order” and additional fees will be determined per the appropriate timeline).

Adjourned at: 8:14pm MST

Consent Agenda - none