

Lyons Regional Library District Board of Trustees

Meeting Minutes July 24, 2018

405 Main St, Lyons

Status	Name	Title/Organization	Status	Name	Title/Organization
x	Kathleen Crane	Pres/LRLD Board of Trustees		Jan Vermilye	Building Committee
x	Lori Adams Weaver	Secretary/LRLD Board of Trustees		Joe Meckle	LRLD Building Committee
x	Erin Biesiada	Treasurer/LRLD Board of Trustees		Paul Wember	Wember
x	Darcie Sanders	Vice--Pres/LRLD Board of Trustees		Quentin Rockwell	Wember
x	Sarah Catchpole	Member/LRLD Board of Trustees		Cristabell Cardenas	Wember
x	Sandy Banta	Member/LRLD Board of Trustees		Dennis Humphries	Humphries Poli
	(seat currently vacant)	Member/LRLD Board of Trustees		Krishna Mainali	Humphries Poli
x	Katherine Weadley	LRLD Library Director		Dr Liz Early	LRLD Foundation
		Trustee/Town of Lyons/Liaison	x	Bonnie DiSalvo	Friends of the Library
					Public

1. Open Regular Board Meeting 6:35 pm

1. Public input: None

2. Consent Agenda

a. Request for items to be removed: None

b. Approval of remaining items: Motion to approve by Erin, second by Sandy (6-0)

c. Discussion of removed items here or re-assignment to a spot lower down in Agenda: NA

3. Friends Report:

a. Meeting held 6/26 with new officers elected

b. Current project – membership renewal process

c. Investigating if membership information can be shared with Foundation; another option is mass email from Friends encouraging donation to Foundation/Capital Campaign

d. See Director’s Report for additional details

4. Foundation Report

a. Library board is THRILLED with success of Hazel Fundraiser – Thank you to all the hardworking Foundation members!

b. See Foundation Report for additional details

5. Library Director's Report

a. \$4500 grand awarded to continue mental health programing (via Town of Lyons)

- b. Tech meeting was held for new building – tech consulting has been donated by Carson Block – thank you!
 - c. Audit in process, going well
 - d. Kathleen Crane was named Outstanding Trustee of the Year! Luncheon will be held September 14th in Loveland with board planning to attend
 - e. See Director’s Report for additional details
6. Committee Reports
- a. Building Committee
 - i. Town of Lyons Development Plan Agreement is a new criteria placed on the new building project by the Town. It asks for a letter of credit from the District to ensure all public improvements are completed, stipulates that the District pay \$8300 for moving an emergency siren, and iterates the conditions for approval of the site plan agreement. This document will go through the Town’s legal department, the District’s legal department and then be formally approved by the Town Board of Trustees and the Library District Board. It is a condition of receiving a building permit.
 - ii. PCDC plan passed, agreed to waive traffic study/exception approved
 - iii. Included agreement for 20% of façade to be sandstone; Vasquez has agreed to provided stone and installation at \$20/sq ft!!
 - iv. See Building Committee Report for additional details
 - b. Finance Committee
 - i. 2019 budget discuss will begin at August board meeting
 - ii. See Finance Committee Report for additional details
 - c. Policy Committee
 - i. Transition with Lori again assuming Policy Committee, no report this month
 - d. Communications Committee
 - i. Current focus of efforts is on Grant writing
 - ii. See Communications Committee Report for additional details
 - e. Human Resources Committee
 - i. Two wonderful candidates were discussed with excellent attributes and strengths to aid the future of the board
 - ii. Sandy motioned to Approve Janet Corson-Rikert as the new LRLD Board Member, second by Lori (6-0)
 - iii. See HR Report for additional details
7. Other business
- Mid-year update / realignment of objectives
 - Plan for Next Meeting, plus any Special Meetings that might be necessary
 - Looking ahead:
 - Regular Board meeting scheduled for August 21st.
 - Moving the meetings for Nov & Dec, which fall within holiday/vacation time periods
 - November meeting will be 11/13, December will be 12/18
 - November Workshop/Strategic Planning 11/10, proposed to include some Dropbox troubleshooting/training
8. Calendars: **update vacations & planning calendar*** for next month
 Meetings: Upcoming Friends/ Foundation/LACC/LAHC meetings
 Adjourned at: 8:14 pm

