

Lyons Regional Library District Board of Trustees

Meeting Minutes May 8, 2018

405 Main St, Lyons

Status	Name	Title/Organization	Status	Name	Title/Organization
x	Kathleen Crane	Pres/LRLD Board of Trustees		Jan Vermilye	Building Committee
x	Lori Adams Weaver	Secretary/LRLD Board of Trustees		Joe Meckle	LRLD Building Committee
	Erin Biesiada	Treasurer/LRLD Board of Trustees		Paul Wember	Wember
	Darcie Sanders	Vice--Pres/LRLD Board of Trustees		Quentin Rockwell	Wember
x	Lisa Sobieniak	Member/LRLD Board of Trustees		Cristabell Cardenas	Wember
x	Sarah Catchpole	Member/LRLD Board of Trustees		Dennis Humphries	Humphries Poli
x	Sandy Banta	Member/LRLD Board of Trustees		Krishna Mainali	Humphries Poli
(arrived at 6:19 after executive session)	Katherine Weadley	LRLD Library Director		Dr Liz Early	LRLD Foundation
					Friends of the Library
					Public

1. Open Regular Board Meeting 5:11pm
 1. Public input: none
 2. Consent Agenda
 - a. Request for items to be removed: none
 - b. Approval of remaining items: meeting minutes approved with simple change to include "town" staff liaison for the building committee (section 7); motion to approve by Sandy, second by Lisa, approved 5-0
 - c. Discussion of removed items right here or re-assignment to a spot lower down in Agenda: NA
 3. Executive Session to consider personnel/employee issues, as covered by Colorado Open Meetings Law, (§24-6-402(4)(f), C.R.S.)
 - a. Motion to move into Executive Session specifying reason (Director Evaluation) and citation as above proposed by Kathleen, second by Lori, approved 5-0.
 - b. Executive Session recorded per Open Meeting Law by Kathleen
 - c. Move to end Executive Session at 6:19 PM, motion by Lori, second by Kathleen, approved 5-0
 4. Friends Report
 - a. Annual meeting in planning stage, likely at PB66
 - b. Tomato start sale will be less productive due to poor starts
 - c. Book sale on-track during town "garage sale"

- d. See Director's Report for additional details
 - 5. Foundation Report
 - a. Hazel Miller concert in planning stages, postings in various Facebook pages with options to purchase tickets/tables/etc
 - b. See Report for additional details
 - 6. Library Director's Report
 - a. Director is actively engaging at State level for additional Board resources – this is something that was available in the past that has fallen to the wayside
 - b. Gallagher discussion held – explanation, impact, etc
 - c. Hallway, currently utilized by library/patrons for additional seating will be used for tables/seating for new butter business; access to shared bathroom will still be available
 - d. See Director's Report for additional details
 - 7. Committee Reports
 - a. Building Committee
 - i. Milestone schedule and budget schedules forthcoming
 - ii. See report for additional details
 - b. Finance Committee
 - i. No report available due to early in month timing of board meeting; will be updated when available
 - c. Policy Committee
 - i. Meeting room policy in progress; meeting was held with committee chair and director
 - ii. Handbook essentially complete, please review and offer suggestions/updates prior to next meeting
 - iii. See report for additional details.
 - d. Communications Committee
 - i. See report
 - e. Human Resources Committee
 - i. Lyons Recorder article produced 3 board candidates (for Lisa's soon to be vacant seat); HR chair will be meeting with them and passing along for president to evaluate as well
 - ii. Discussion was held regarding Board evaluation forms
 - Primarily centered on meeting etiquette (restricting "sidebar" discussion and talking over others, potentially moving to a format where all are offered time to speak/comment prior to vote)
 - Also board training/workshops - concerns with timing/busy personal schedules but all agree this is worthwhile to attempt to build back into planning schedules
 - iii. See report for additional details
 - 8. Other business
 - o Mid-year update / realignment of objectives - review/update by June meeting
 - o Plan for Next Meeting, plus any Special Meetings that might be necessary
 - Looking ahead: Regular Board meeting: June 19
 - Opportunities: Building Committee meeting May 23, value engineering/discussion of materials 10-1pm at LVV
 - Friends annual meeting tentatively May 23, PB 66
 - 9. Calendars: **update vacations & planning calendar*** for next month
- Meetings: Upcoming Friends/ Foundation/LACC/LAHC meetings
- Other important upcoming deadlines not covered in Agenda?

- Presentation at May Chamber meeting 5/22

Motion made to adjourn at 7:40 pm by Lori, second by Sarah, approved 5-0

Consent Agenda (please look in the “Consent Agenda Items for Your Review” folder in NextUp for supporting documents; NOTE: they will NOT necessarily be in same order because that folder is not a list but an alpha-beta sort)

1. Regular Board Meeting Minutes