

**MINUTES**  
**Lyons Regional Library District Board of Trustees**  
 October 17, 2017, 6:00 PM  
 Main St Library  
 Called to order at: 6:02

Status	Name	Title/Organization	Status	Name	Title/Organization
X	Kathleen Crane	Pres/LRLD Board of Trustees	X	Dan Greenberg	Town of Lyons/Liaison
X	Lori Adams Weaver	Vice-Pres/LRLD Board of Trustees		Joe Meckle	Building Committee
X	Erin Biesiada	Treasurer/LRLD Board of Trustees		Paul Wember	Wember
X	Darcie Sanders	Sec/LRLD Board of Trustees		Quentin Rockwell	Wember
X	Lisa Sobieniak	Member/LRLD Board of Trustees		Cristabell Cardenas	Wember
X	Sarah Catchpole	Member/LRLD Board of Trustees		Dennis Humphries	Humphries Poli
X	Sandy Banta	Member/LRLD Board of Trustees		Krishna Mainali	Humphries Poli
X	Katherine Weadley	LRLD Library Director		Dr Liz Early	LRLD Foundation
	Jan Vermilye	Building Committee	X	Christina Wells	Friends
			X	Kara	Library Staff
	<b>Agenda Topic</b>			<b>Action</b>	
	<b>Responsible Party</b>				
1.0	Public Input: none				
2.0	Consent Agenda:				
2.1	Items removed = Director Objective & Eval Form, see below in HR for discussion				
2.2	Darcie motions to approve remaining, Sarah seconds, approved (7-0)				
3.0	Friends Report: \$200 approved for materials, will be present at Spooktacular, request clarification on donation buttons on website; request for space in new building for display & storage		Clarify whose donation it is on website	Katherine	
			Forward space request on to Building Committee	Katherine + Sandy	
4.0	Foundation Report: see Communications Report for update				
4.1	Sandstone family connections for potential donations		Vasquez Loukonen	Erin Sandy	
5.1	Director's Report: update on programming & operations, attendance at ColCon; Lisa suggests contact list for all trustees		Pass contact list suggestion on to Jacqueline Murphy	Katherine	
6.0	Town Liaison Report				
6.1	Updates to the building process & new info on which design standards apply (Mixed Use & Design, M zoning) and new setbacks		Meeting to clarify legal description	Design team	
6.2	Discussion on process and which commissions and boards are responsible for which things				
6.3	Revised 2 <sup>nd</sup> IGA discussion; topic is on BoT Agenda for Nov 6		Get packet & any memos to BoT in time	Kathleen & Dan	
6.4	Site Lease on BoT Agenda for Nov 20		Get packet & any memos to BoT in time	Kathleen & Dan	
6.5	Discussion: Annual Report—due in Oct or is Dec OK? <b>UPDATE: Oct 31</b>		Verify & submit	Katherine & Kathleen	
7.0	Committee Reports				
7.1	Building Committee: see Town Liaison Report above				

7.2	Finance Committee		
7.2.1	2018 Operating Budget: Sandy moves to approve, Sarah seconds (7-0)	Post & Notice	Darcie & Katherine
7.2.2	2018 Capital Budget: Sandy moves to approve, Lori seconds (7-0)	Post & Notice	Darcie & Katherine
7.3	Policy Committee: passed in Consent Agenda		
7.4	Communications Committee: results of Patron Parking Survey: 40% walk or bike, 50% park on Main St, none park in RTD, 70% make another stop in town.	Share results with Chamber on their Nov 14 social	Darcie
7.5	Nominations Committee: reconfirm any expiring terms	Lisa's dates unclear—need confirmation	Sarah??
7.5.1	Kathleen moves to reconfirm Sarah Catchpole on her own first 3-year term, Lori seconds approved (7-0)		
7.5.2	Kathleen moves to reconfirm Sandy Banta for her own first 3-year term, Sarah seconds approved (7-0)		
7.6	HR Committee		
7.6.1	Director Objective & Eval Form discussion; Kathleen moves to approve, Darcie seconds, approved (7-0)		
8.0	Other Business: Reminders for all	Update Your Objectives	
		Follow Naming Conventions	

Adjourned at: 8pm

### Consent Agenda

1. Regular Board Meeting Minutes
2. Financial Policy (amended and held over from prior meeting)
3. Capital Project Financial Policy
4. Director Objective & Appraisal Form