

Lyons Regional Library District Board of Trustees  
Public Budget Hearing and Regular Monthly Meeting Minutes  
November 18 at 6:00 pm  
Lyons Community Library – 451 4th Ave, Lyons, CO 80540

1. Open Board Meeting
  - a. Motion to Approve or Amend Agenda – **VOTE** Cathy – motions, Agnes Seconds
  - b. Attendees: Leslie, Agnes (remote), Kara, Cathy (remote), Amanda
2. Public Input - NONE
3. Consent Agenda
  - a. Content VOTE  
Meeting Minutes, October 28, 2025
    - i. Combined 10.31.2025 Budget v Actual
  - b. Request for items to be removed
  - c. Approval of remaining items – **VOTE**
    1. Amanda motioned, Agnes seconds
  - d. Discussion of removed items or re-assignment to a spot later on the Agenda
4. Public Budget Hearing
  - a. Public Comment
  - b. Approval of 2026 Operating Budget – **VOTE**
    - i. Amanda motions to approve 2026 operating budget assuming immaterial adjustments expected from the finalized county property assessments
    - ii. Cathy seconds
    - iii. Approved
  - c. Approval of 2026 Capital Budget – **VOTE**
    - i. Agnes motions
    - ii. Kathy seconds
5. Friends of the Library Report
  - a. See Annual Meeting handout in Director's folder
  - b. No Friends in attendance, report submitted
6. Director's Report, Kara Bauman
  - a. Library Associate position update
    - i. New hire selected and has accepted, Jen Rookey
7. Committee Reports
  - a. Finance, Agnes Rey-Giraud

- i. Investment updates
  - b. Ad Hoc Benefits Committee
    - i. Staff/Board Holiday Gathering
      - 1. Library Staff Gathering on Dec 2<sup>nd</sup> at 7 pm
  - c. Ad Hoc Policy
    - i. Staff Handbook – under Committee review
- 8. Calendar of Upcoming Events (from Annual Planning Calendar)
  - a. November
    - i. Hold Public Hearing on Budget – *happening at this meeting*
    - ii. Receive final valuation from counties/prepare certification (Treasurer) -- *forthcoming*
    - iii. Review Board appraisals (Ad Hoc Comm set by PP) -- *chose not to engage*
    - iv. Plan Staff appreciation – *underway*
    - v. Set/save date for 2025 Board Retreat
      - 1. Three potential dates suggested, Feb 7, 21, 28
      - 2. Kara to figure out retreat theme
        - a. Capital campaign/working with Friends of the Library
        - b. Talk about our goals with strategic planning
        - c. Team building
  - b. December
    - i. Make and file Budget and Appropriation of Funds Resolutions and Resolution Setting Mill Rate (Treasurer) – *likely delayed*
      - 1. Special virtual meeting scheduled on December 9<sup>th</sup> at 2:30 pm, with 11 am on the 15<sup>th</sup> as a backup
    - ii. Discuss with Director her Evaluation (President) – *discussion occurred*
      - 1. Send 2026 contract, rate, and benefit information to bookkeeper
    - iii. Mill Levy Certification due to County Commissioners by 12/15 (Director) – *likely delayed*
    - iv. Hold Staff Appreciation – *scheduled for 12/2*
  - c. Next Regular Board Meeting: TBD based on Certification deadline and Trustee availability
    - i. Regular Board meeting scheduled for Tuesday, December 16<sup>th</sup> at 6 pm
- 9. Adjournment