

Lyons Regional Library District Board of Trustees
Public Budget Hearing and Regular Monthly Meeting Minutes

November 18 at 6:00 pm

Lyons Community Library – 451 4th Ave, Lyons, CO 80540

1. Open Board Meeting
 - a. Motion to Approve or Amend Agenda – **VOTE** Cathy – motions, Agnes Seconds
 - b. Attendees: Leslie, Agnes (remote), Kara, Cathy (remote), Amanda
2. Public Input - NONE
3. Consent Agenda
 - a. Content **VOTE**
Meeting Minutes, October 28, 2025
 - i. Combined 10.31.2025 Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – **VOTE**
 1. Amanda motioned, Agnes seconds
 - d. Discussion of removed items or re-assignment to a spot later on the Agenda
4. Public Budget Hearing
 - a. Public Comment
 - b. Approval of 2026 Operating Budget – **VOTE**
 - i. Amanda motions to approve 2026 operating budget assuming immaterial adjustments expected from the finalized county property assessments
 - ii. Cathy seconds
 - iii. Approved
 - c. Approval of 2026 Capital Budget – **VOTE**
 - i. Agnes motions
 - ii. Kathy seconds
5. Friends of the Library Report
 - a. See Annual Meeting handout in Director's folder
 - b. No Friends in attendance, report submitted
6. Director's Report, Kara Bauman
 - a. Library Associate position update
 - i. New hire selected and has accepted, Jen Rookey
7. Committee Reports
 - a. Finance, Agnes Rey-Giraud

- i. Investment updates
- b. Ad Hoc Benefits Committee
 - i. Staff/Board Holiday Gathering
 - 1. Library Staff Gathering on Dec 2nd at 7 pm
- c. Ad Hoc Policy
 - i. Staff Handbook – under Committee review

8. Calendar of Upcoming Events (from Annual Planning Calendar)

- a. November
 - i. Hold Public Hearing on Budget – *happening at this meeting*
 - ii. Receive final valuation from counties/prepare certification (Treasurer) -- *forthcoming*
 - iii. Review Board appraisals (Ad Hoc Comm set by PP) -- *chose not to engage*
 - iv. Plan Staff appreciation – *underway*
 - v. Set/save date for 2025 Board Retreat
 - 1. Three potential dates suggested, Feb 7, 21, 28
 - 2. Kara to figure out retreat theme
 - a. Capital campaign/working with Friends of the Library
 - b. Talk about our goals with strategic planning
 - c. Team building
- b. December
 - i. Make and file Budget and Appropriation of Funds Resolutions and Resolution Setting Mill Rate (Treasurer) – *likely delayed*
 - 1. Special virtual meeting scheduled on December 9th at 2:30 pm, with 11 am on the 15th as a backup
 - ii. Discuss with Director her Evaluation (President) – *discussion occurred*
 - 1. Send 2026 contract, rate, and benefit information to bookkeeper
 - iii. Mill Levy Certification due to County Commissioners by 12/15 (Director) – *likely delayed*
 - iv. Hold Staff Appreciation – *scheduled for 12/2*
- c. Next Regular Board Meeting: TBD based on Certification deadline and Trustee availability
 - i. Regular Board meeting scheduled for Tuesday, December 16th at 6 pm

9. Adjournment