

Lyons Regional Library District Board of Trustees  
Public Budget Hearing and Regular Monthly Meeting Agenda  
November 19, 2024 at 5:00 pm  
Lyons Community Library – 451 4th Ave, Lyons, CO 80540

1. Open Board Meeting: Called to order at 5:05 p.m. Present: Kara Bauman, Leslie Reynolds, Gil Sparks, Elizabeth Lennert, Erin Biesiada. Online: Katherine Gregory, Agnes Rey-Giraud. Not Present: Smita Skrivanek.
2. Public Input: N/A
3. Consent Agenda
  - a. Content
    - i. Meeting Minutes, October 22, 2024
    - ii. Combined 10.31.2024 Budget v Actual
  - b. Request for items to be removed
  - c. Approval of remaining items – **VOTE 5:0**
  - d. Discussion of removed items or re-assignment to a spot later on the Agenda
4. Public Budget Hearing
  - a. Public Comment
  - b. Approval of 2025 Operating Budget –Katherine motioned to approve, Gil 2<sup>nd</sup>. **VOTE: 6:0**
  - c. Approval of 2025 Capital Budget—Gil motioned to approve, Erin 2<sup>nd</sup>. – **VOTE 6:0**
5. Director’s Report, Kara Bauman
  - a. Grab rails installed for front road verge steps
  - b. Strategic Planning kick off in January
    - i. Updated contract, fees paid half up front, half upon completion.
  - c. Update on EV Charger is that the support company y is no longer in business. Kara is working on updating to a new provider. She will let us know if there is any need for financial support.
  - d. Friends Board Meeting and officer election on December 19.
6. Committee Reports
  - a. Finance, Erin Biesiada and/or Agnes Rey-Giraud
    - i. Investment updates
      1. \$400,000 invested in COLOTRUST Plus+ account on November 13, 2024
7. Calendar of Upcoming Events (from Annual Planning Calendar)
  - a. November
    - i. Hold Public Hearing on Budgets: complete
    - ii. Receive final valuation from counties and prepare certifications (new filing requirements this year): forthcoming, new legislation affects the growth

calculator that requires us to submit new numbers as part of the growth calculation to all counties. Kara will be working with legal on this, accounting if necessary.

- iii. Review Board appraisal if completed. Decided as a group to not do this year.
- iv. Plan staff appreciation. Motioned by Elizabeth to update the amount to \$100 each. It is for all 10 employees, including Kara. Gil 2<sup>nd</sup>. **VOTE: 6:0**
- v. Set/Save date for 2025 Board Retreat: February 1<sup>st</sup>, 9 a.m.-12 p.m. tentatively. Kara will look into guest facilitators from the State Library.

b. December

- i. Make and file Budget and Appropriation Resolution and Resolution Setting Mill Levy (Treasurer)
- ii. Discuss with Director her evaluation (President)
  - 1. Send 2025 pay rate and benefit information to bookkeeper
- iii. Mill Levy Certification [and new required calculations] due to Counties by 12/15 (Director)
- iv. Letters to governing bodies for new board members. Reach out to two new board members to get personal information to add to the letter. Elizabeth will reach out.

c. Next Regular Board Meeting: December 4<sup>th</sup> at 5 p.m.

8. Other Business

a. Board Member Vacancies

- i. Accept for submission to the Trustee-approving bodies the appointment consideration of both Amanda E. and Carter S. to fill Trustee vacancies – Motioned to approve by Gil, Erin 2<sup>nd</sup>. **VOTE 6:0**
- ii. *OR*: Should one or both candidates request such (required), **MOVE** to enter Executive Session pursuant to §24-6-402(3)(b)(I), C.R.S. to discuss potential appointment of one or both candidates to fill Board vacancies

9. Adjournment: Appreciation for our outgoing board members as well. Motion to adjourn by Katherine at 5:48 p.m.