

**Lyons Regional Library District Board of Trustees**  
**Agenda - Special Meeting**  
January 28, 2025 at 6:00 p.m.  
Lyons Community Library - 451 4<sup>th</sup> Ave, Lyons, CO

- 1. Open Board Meeting**
- 2. Public input**
- 3. Consent Agenda**
  - a. Content
    1. Minutes – Regular Meeting 2024.12.04
    2. Combined 11.30.2024 Budget v Actual
    3. Combined 12.31.2024 Budget v Actual
  - b. Request for items to be removed
  - c. Approval of remaining items – **VOTE**
  - d. Discussion of removed items or re-assignment to a spot later in Agenda
- 4. Friends Report** (Pam Browning and Paige Perry)
- 5. Director's Report**
  - a. 2024 Year End Stats
  - b. Strategic Plan process update
    1. Please check calendars for 3-hour Retreat availability June 11-15
- 6. Committee Reports**
  - a. Finance, Agnes Rey-Giraud
    1. 2024 Wrap-up
    2. COLOTrust update
    3. DOLA filing due by January 31, 2025
- 7. Calendar of Upcoming Events**
  - a. January
    1. Hold Annual Meeting – review By-Laws, Paper of Record, Posting Place, Indemnification, Board terms, elect officers (and update website accordingly), sign annual Conflict of Interest forms [*Conflict of Interest Policy required update; move to Retreat*]
    2. Confirm Committee assignments
    3. Plan for Annual Retreat
    4. File Budget Message with DOLA by January 31
  - b. February
    1. Schedule audit (complete)
    2. Hold Retreat
  - c. Next Board Meeting: Retreat on February 8<sup>th</sup> (TIMING?); next regular meeting February 25, 6:00 p.m.
- 8. Other Business**
  - a. Elect officers
  - b. Plan Annual Retreat

1. Saturday, February 8
  1. State Library Development Office visit
  2. Review By-Laws
  3. Approve updated Conflict of Interest Policy
    - Sign Conflict of Interest forms/disclosures
- c. Sign Director's 2025 Employment Agreement updates

**9. Adjournment**