

Lyons Regional Library District Board of Trustees
Public Budget Hearing and Regular Monthly Meeting Agenda
October 22, 2024 at 6:00 pm
Lyons Community Library – 451 4th Ave, Lyons, CO 80540

1. Open Board Meeting: Called to order at 6:05 p.m. Present: Katherine Gregory, Kara Bauman, Leslie Reynolds, Gil Sparks, Elizabeth Lennert. Online: Agnes Rey-Giraud. Not Present: Smita Skrivanek, Erin Biesiada
2. Public Input: N/A
3. Consent Agenda
 - a. Content
 - i. Meeting Minutes, September 24, 2024
 - ii. Combined 09.30.2024 Budget v Actual
 - b. Request for items to be removed: Request to remove the Budget v Actual from the Consent Agenda tonight by Katherine.
 - c. Approval of remaining items – Motion to approve by Katherine, 2nd by Gil. **VOTE: 5:0**
 - d. Discussion of removed items or re-assignment to a spot later on the Agenda
4. Director’s Report, Kara Bauman
 - a. Strategic Plan Consultant selection: Fast Forward Libraries is the firm Kara is requesting to approve. Motion to discuss by Agnes, 2nd by Gil. Questions about the payment schedule. Kara will reach out to find out the schedule. Gil motioned and Agnes 2nd to allow Leslie and Kara to negotiate a workable payment plan, not to exceed \$28.600 (per the bid). **VOTE: 5:0**
 - b. After-Hour Access update: Working well and will be out of service for the building to be a polling place. Will begin again when it is over.
 - c. LURA update: Haven’t met since May, but did in October. Most of the discussion was about the potential new hotel. Permit was extended for 1 year.
 - d. Friends update: Annual Meeting at Ranch House West on November 7, 2024, 4:30-6:30. Learn about what they do, see their year in review, light snacks and drinks available.
 - e. Talk to Us, Lyons: mini documentary about Lyons screening on November 2nd, 7 p.m. at LaVern McConnell Johnson Auditorium. Created in collaboration with the Lyons Library staff.
5. Committee Reports
 - a. Finance, Erin Biesiada and/or Agnes Rey-Giraud
 - i. Operating Budget 2025; updated Operating Draft shared to Board emails. Katherine requested an executive summary of the highlights. Kara and Finance (Agnes) agreed to have this ready for the board to review prior to the 2026 budget meeting for the following fiscal year.
 - ii. Capital Budget 2025: No major projects at the moment.

- iii. Investment updates
 - 1. Reaffirm strategy and charge Investment Committee. Previous discussion at the June LRLB meeting about CD investment plan has had several road bumps. New suggestion from Leigh Williams, Library Foundation, Kara and Katherine (Investment Committee) are to empower the Investment Committee to move forward with the \$400K investment of reserves with COLOTRUST. Motioned by Katherine, 2nd by Gil. **VOTE: 5:0**
 - 2. Motion by Gil, 2nd by Elizabeth to approve the resolution as presented by staff. **VOTE: 5:0**
 - iv. Combined 09.30.2024 Budget v Actual: Katherine motions to approve. Elizabeth 2nd. **VOTE: 5:0**
 - b. Ad Hoc Open House Planning
 - i. Event recap, Leslie Reynolds and Gil Sparks
 - 1. Slide decks in Open House folder in Dropbox
6. Calendar of Upcoming Events (from Annual Planning Calendar)
 - a. October
 - i. Board to review and approve 2025 Budgets (Treasurer + Director)
 - 1. Set a date (November 19, 2024, 5 p.m.) for the Public Hearing on the Proposed Budgets (Treasurer) - done
 - 2. Notice the Public Hearing in our Paper of Record - done
 - 3. Make the proposed Budgets available in the library for the public (Director)
 - ii. Post Legal Notice of Proposed Budget Hearing for minimum 1 week before scheduled Hearing in Paper of Record (President) [duplicate of b.i.2. above; noted for the 2025 Planning Calendar] (Leslie/Kara to reach out to Bill Palmer)
 - iii. Send the Annual Report to Boulder and Larimer County (Director) [holdover from last year; updated for 2025 Planning Calendar] – done
 - iv. Consider Board Self-Assessment process (Ad Hoc Committee set by Past President). Recommendation by Ad Hoc is to discontinue for foreseeable future. Accepted.
 - v. Make sure staff are prepared for open enrollment, typically Nov. 1 (Ad Hoc Committee) – done
 - b. November
 - i. Hold Public Budget Hearing (November 19, 2024, 5 p.m.)
 - ii. Receive final valuation from the counties and prepare certifications (new filing requirements this year)
 - iii. Review Board appraisal if completed
 - iv. Plan staff appreciation
 - v. Set/Save date for 2025 Board Retreat
 - c. Next Regular Board Meeting: November 19, 2024
7. Other Business

- a. Executive Session: Began at 7:27 p.m. End at 7:39 p.m.
 - i. Move to enter Executive Session to discuss a personnel matter pursuant to 24-6-402(4)(f), C.R.S. to discuss the Library Director's compensation and contract.
 - ii. Motioned by Gil, 2nd by Katherine to increase the Library Director's salary by 5% effective January 1, 2025. VOTE: 5:0

8. Adjournment. Gil motioned, Katherine 2nd. 7:40 p.m.