

Lyons Regional Library District Board of Trustees

Regular Monthly Meeting Agenda

August 27, 2024 at 6:00 pm

Lyons Community Library – 451 4th Ave, Lyons, CO 80540

1. Open Board Meeting: 6:01 PM. Present: Leslie Reynolds, Katherine Gregory, Kara Bauman, Gil Sparks, Elizabeth Lennert, Smita Skrivanek. Erin Biesiada arrived 6:05 PM. Agnes Rey-Giraud not present.
2. Public Input: N/A.
3. Consent Agenda
 - a. Content
 - i. Combined 06.30.2024 Budget v Actual
 - ii. Combined 07.31.2024 Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – Motioned for approval by Gil Sparks, 2nd by Elizabeth Lennert, with the exception of one. **VOTE 5:0**, prior to Erin’s arrival.
 - d. Discussion of removed items or re-assignment to a spot later on the Agenda
4. Director’s Report
 - a. Strategic Plan RFP submitted; current response deadline September 20
 - b. Summer Reading Wrapped up August 5th; 133 registrants, over 50% completion
 - c. TEBO Annexation update
 - d. QSEHRA vs ICHRA, determination due to Take Command by 9/12
 - i. Following discussion, the Board would like to wait for additional information and budget planning
 - e. Privacy Policy updates (to include newsletter and SMS) – Motioned for approval by Elizabeth Lennert, 2nd by Katherine Gregory -**VOTE 6:0**
5. Committee Reports
 - a. Finance, Erin Biesiada
 - i. Investment update
 - ii. Budget 2025 update
 - iii. Property tax updates. Per Director, House Bill 24B-1001 is working through the Colorado House and Senate. A compromise bill that would remove potential ballot issues that would impact our funding. Additional information will come as it’s available.
 - b. Ad Hoc Open House Planning, Leslie Reynolds and Gil Sparks
 - i. Save the date: October 16, 5:30 pm
 - ii. Teresa Pennington’s event planning contract – Motioned for approval by Gil Sparks, 2nd by Smita Skrivanek. **VOTE 6:0**

6. Calendar of Upcoming Events (from Annual Planning Calendar)
 - a. July
 - i. Revisit Budgets – are any amendments needed? (Treasurer/Director) Not at this time.
 - ii. EMMA filing due w/in 60 days of end of July (Director) – complete
 - iii. Submit 2023 Audit to Town and Counties (Auditor, Director confirmed)
 - iv. Auditor to submit 2023 Audit to DOLA and State Auditor (Director confirmed)
 - b. August
 - i. Begin Director evaluation process (President). Katherine has some additional information on evaluations she will share with Leslie to help guide any changes. Kara will complete the self-evaluation form before Leslie sends it out to the board members. The goal is to have the evaluations turned around within two weeks of being sent out.
 - ii. Strategic Plan Review and update (Director). Kara will post the report in DropBox.
 - c. September
 - i. Begin budget process for next year; schedule a strategy session (Finance Committee, then Board)
 - ii. CALCON 2024 in Breckinridge, September 4-6. Kara is attending.
 - iii. SDA Conference in Keystone, September 10-12
 - iv. Plan annual newspaper article or advertisement acknowledging Friends & Foundation – to appear in October (President)
 - v. Should see both counties Mill Levy Certifications at end of the month (Director)
 - vi. Begin Director Contract (and compensation) discussion (Board)
 - d. Next Regular Board Meeting: September 24, 2024
7. Other Business
 - a. Board recruitment updates
8. Adjournment: 7 PM. Motioned to adjourn by Katherine Gregory, 2nd by Gil Sparks. **VOTE 6:0**