

Lyons Regional Library District Board of Trustees

Regular Monthly Meeting Agenda

October 22, 2024 at 6:00 pm

Lyons Community Library – 451 4th Ave, Lyons, CO 80540

1. Open Board Meeting
2. Public Input
3. Consent Agenda
 - a. Content
 - i. Meeting Minutes, September 24, 2024
 - ii. Combined 09.30.2024 Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – **VOTE**
 - d. Discussion of removed items or re-assignment to a spot later on the Agenda
4. Director's Report, Kara Bauman
 - a. Strategic Plan Consultant selection
 - b. After-Hours Access update
 - c. LURA update
5. Committee Reports
 - a. Finance, Erin Biesiada and/or Agnes Rey-Giraud
 - i. Operating Budget 2025; updated Operating Draft shared to Board emails
 - ii. Capital Budget 2025
 - iii. Investment updates
 1. Reaffirm strategy and charge Investment Committee
 - b. Ad Hoc Open House Planning
 - i. Event Recap, Leslie Reynolds and Gil Sparks
 1. Slide decks in Open House Task Force folder in Dropbox
6. Calendar of Upcoming Events (from Annual Planning Calendar)
 - a. October
 - i. Board to review and approve Budgets (Treasurer + Director)
 1. Set a date (usually at November's regular meeting) for the Public Hearing on the Proposed Budgets (Treasurer)
 2. Notice the Public Hearing in our Paper of Record
 3. Make the proposed Budgets available in the library for the public (Director/Staff)
 - ii. Post Legal Notice of Proposed Budget Hearing for minimum 1 week before scheduled Hearing in Paper of Record (President) [duplicate of b.i.2. above; noted for 2025 Planning Calendar]

- iii. Send the Annual Report to Boulder and Larimer County (Director) [holdover from last year; updated for 2025 Planning Calendar]
 - iv. Consider Board Self-Assessment process (Ad Hoc Comm set by Past President)
 - v. Make sure staff are prepared for open enrollment, typically Nov. 1 (Ad Hoc Comm)
 - b. November
 - i. Hold Public Hearing on Budgets
 - ii. Receive final valuation from counties and prepare certifications (new filing requirements this year)
 - iii. Review Board appraisal if completed
 - iv. Plan staff appreciation
 - v. Set/Save date for 2025 Board Retreat
 - c. Next Regular Board Meeting: November 25, 2024
- 7. Other Business
 - a. Executive Session
 - i. Move to enter Executive Session to discuss a personnel matter pursuant to §24-6-402(4)(f), C.R.S. to discuss the Library Director's compensation and contract
- 8. Adjournment