

Lyons Regional Library District Board of Trustees

Regular Monthly Meeting Agenda

September 24, 2024 at 6:00 pm

Lyons Community Library – 451 4th Ave, Lyons, CO 80540

1. Open Board Meeting
2. Public Input
3. Consent Agenda
 - a. Content
 - i. Meeting Minutes, August 27, 2024
 - ii. Combined 08.31.2024 Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – **VOTE**
 - d. Discussion of removed items or re-assignment to a spot later on the Agenda
4. Director's Report, Kara Bauman
 - a. Strategic Plan RFP update
5. Committee Reports
 - a. Finance, Erin Biesiada
 - i. Property Tax updates
 - ii. Budget 2025 update, Operating Draft shared to Board emails
 - iii. Investment updates
 - b. Ad Hoc Open House Planning, Leslie Reynolds and Gil Sparks
6. Calendar of Upcoming Events (from Annual Planning Calendar)
 - a. September
 - i. Begin budget process for next year; schedule a strategy session (Finance Committee, then Board)
 - ii. CALCON 2024 in Breckenridge, September 4-6
 - iii. SDA Conference in Keystone, September 10-12
 - iv. Plan annual newspaper article or advertisement acknowledging Friends & Foundation – to appear in October (President)
 - v. Should see both counties Mill Levy Certifications by end of the month (Director)
 - vi. Begin Director Contract (and compensation) discussion (Board)
 - b. October
 - i. Board to review and approve Budgets (Treasurer + Director)
 1. Set a date (usually at November's regular meeting) for the Public Hearing on the Proposed Budgets (Treasurer)
 2. Notice the Public Hearing in our Paper of Record

3. Make the proposed Budgets available in the library for the public (Director/Staff)
 - ii. Post Legal Notice of Proposed Budget Hearing for minimum 1 week before scheduled Hearing in Paper of Record (President) [duplicate of b.i.2. above; noted for 2025 Planning Calendar]
 - iii. Send the Annual Report to Boulder and Larimer County (Director) [holdover from last year; updated for 2025 Planning Calendar]
 - iv. Consider Board Self-Assessment process (Ad Hoc Comm set by Past President)
 - v. Make sure staff are prepared for open enrollment, typically Nov. 1 (Ad Hoc Comm)
 - c. Next Regular Board Meeting: October 22, 2024
7. Other Business
 - a. Executive Session
 - i. Move to enter Executive Session to discuss a personnel matter pursuant to §24-6-402(4)(f), C.R.S. to discuss the Library Director's annual performance review
8. Adjournment