

**Lyons Regional Library District Board of Trustees**

**Agenda –Regular Monthly Meeting**

May 28, 2024 at 6:00 p.m.

Lyons Community Library - 451 4<sup>th</sup> Ave, Lyons, CO

**1. Open Board Meeting: 6:05pm**

Present: Leslie Reynolds, Katherine Gregory, Kara Bauman, Gil Sparks, Elizabeth Lennert,  
Online: Agnes Rey-Giraud, Erin Biesiada

No Present: Smita Skrivanek

**2. Public input: NA**

**3. Consent Agenda:**

- a. Content
  - 1. Minutes – Regular Meeting 2024.03.26
  - 2. Minutes – Regular Meeting 2024.04.23
  - 3. Combined 04.30.2024 Budget v Actual
- b. Request for items to be removed:
- c. Approval of remaining items –Katherine motioned, Gil 2nd. **VOTE 6:0**
- d. Discussion of removed items or re-assignment to a spot later in Agenda

**4. 2023 Audit Presentation** – Yadira Miller, McMahon and Associates. Clean and efficient audit completed with a letter to the board with any suggestions or concerns. Motioned to accept audit, Gil motioned, Agnes 2nd. **VOTE: 6:0**

**5. Director’s Report:**

- a. HB24-216; how our Reconsideration Policy (and others) aligns
  - 1. Packet highlighting Act and compliance in Director’s folder
  - 2. Updates to Meeting Space Policy in light of HB24-216 should be to add meeting spaces to the reconsideration policy.
    - 1. Approve new capacity and access language in the Meeting Spaces Policy and Reconsideration Policy. Motioned by Elizabeth, Katherine 2nd. **VOTE 6:0**
- b. MOU with Chamber re: Meeting Space booking; discuss. Decision to add additional language around length of commitment between parties and right to terminate.. Approval pending changes in language discussed by the board. Motioned by Katherine, Gil 2nd: **VOTE: 6:0**
- c. Request for Board members to volunteer for LitFest on June 8

**6. Committee Reports**

- a. Finance, Erin Biesiada

1. Review of April budget numbers with Erin. Katherine requested a YTD column to compare with. Kara agreed to ask the accountant. Will be updated by next month.
2. Kara will coordinate CD creation with Katherine and Leigh at Wells Fargo ASAP
3. Coordinating the updated checking account with Wells Fargo will be more of a challenge, Kara will take that up at the same time.
  1. Investment strategy, Leigh Williams of the Foundation (tabled for June)

## **7. Calendar of Upcoming Events**

### **a. May**

1. Review Audit report with auditor at April (or May) meeting (DONE)
2. Begin exploring staff benefit options (Ad Hoc committee) [Kara update]
3. Review Board member terms and vacancies (continued)
  1. Begin recruiting as necessary. Kara has a few suggestions and we will reach out to previous board members to create a list to work from.

### **b. June**

1. Anyone attending the SDA Conference (Sept. 10-12 in Keystone)?  
Registration opens July 1
2. Board to hold Community Open House – invite Friends and Foundation.
  - a. Introduction of the board, talk about accomplishments, ask questions about what direction the library should go in next? September date as an alternate to the meeting?
  - b. Kara will meet with staff to get suggestions for this event, what we should present, when we can do it, etc. She will give us an update in June.

### **c. Next Board Meeting: June 25 at 6:00 p.m.**

## **8. Other Business**

- a. Leslie and Kara – recap of May 22<sup>nd</sup>'s Colorado Library Standards Operationalization session.
  1. New Standards added to “Info for Board Members” section of NEXT UP in Dropbox.

## **9. Adjournment: 7:48pm**