

Lyons Regional Library District Board of Trustees
Agenda - Monthly Meeting
February 24, 2024 at 10am
Lyons Community Library - 451 4th Ave, Lyons, CO

1. Open Board Meeting 10:46am: Present: Leslie Reynolds, Gil Sparks, Katherine Gregory, Smitha Skrivaneek, Elizabeth Lennert & Kara Bauman. Not present: Agnes Rey-Giraud & Erin Biesiada.

2. Public input: NA

3. Consent Agenda

1. Minutes – Regular Meeting 2024.01.22

2. Combined 01.31.2024 Budget v Actual

b. Request for items to be removed

c. Approval of remaining items – **VOTE: 5:0**

d. Discussion of removed items or re-assignment to a spot later in Agenda

1. Move Finance report to March meeting due to the attendance of Erin and Agnes. **VOTE: 5:0**

4. Director's Report

a. OpenPath installation and next steps. Door went live on Thursday, staff training is next week.

1. Kara is working on the planning for the implementation. Announce in Redstone that it is coming soon this spring.

2. The EV charger has been down, but is back up now.

3. Board will look at the policy in May 2024

b. Update on SB24-049

5. Committee Reports

a. Finance, Erin Biesiada: **Items moved to March 2024 meeting.**

1. 2024 Kick off

2. Current Reserves landscape

6. Calendar of Upcoming Events

a. February

1. Schedule audit (complete)

2. Hold Retreat (complete)

b. March

1. Review Strategic Plan – happening at Retreat (complete) Two focuses:

a. Improving organization of digital files

b. Reviewing timeline of responsibilities

c. Move towards a formal strategic plan support firm for 2025 retreat. **VOTE: 5:0.** Add to agenda for March to discuss with the entire staff.

2. Complete Audit -- Engagement letter signed; field work planned for mid-March

3. Prepare Lyons BoT Annual Report and make sure we are on the schedule to present to BoT – DONE (Jan and Feb)

4. With the new BoT onboard in the spring, the LRLB will ask to be on the BoT agenda to make introductions. TBD by Kara about when/where/who.
- c. Next Board Meeting: March 26 at 6:00 p.m.

7. Other Business

- a. Sign Conflict of Interest forms for 2024
- b. Sign Indemnification Resolution for 2024
 - Moving this item to March for additional review time by the board
- c. Finalize Director's contract for 2024
 - Adjustment of contract to what we have been operationally doing
 - Adjust review of contract for director to September of 2024 to facilitate timely completion annually.
- d. Strategic Plan review for 2024.
 - Dropbox review
 - Bylaw review
- e. Other 2024 goals? NA

8. Adjournment: 12:07pm