

Lyons Regional Library District Board of Trustees
Agenda –Regular Monthly Meeting
March 26, 2024 at 6:00 p.m.
Lyons Community Library - 451 4th Ave, Lyons, CO

- 1. Open Board Meeting**
- 2. Public input**
- 3. Consent Agenda**
 - a. Content
 1. Minutes – Retreat & Regular Meeting 2024.02.24
 2. Combined 02.29.2024 Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – **VOTE**
 - d. Discussion of removed items or re-assignment to a spot later in Agenda
- 4. Director’s Report**
 - a. Community Room Maximum Occupancy Load update
 - b. Employee Handbook/PTO updates
- 5. Committee Reports**
 - a. Finance, Erin Biesiada
 1. Current Reserves landscape/strategy
- 6. Calendar of Upcoming Events**
 - a. March
 1. Review Strategic Plan – happening at Retreat
 2. Complete Audit -- Engagement letter signed; field work planned for mid-March (in process)
 3. Prepare Lyons BoT Annual Report and make sure we are on the schedule to present to BoT – DONE (Jan and Feb)
 - b. April
 1. Revisit Budget after Q1 operations; review reserve funds; review Finance Policy (Treasurer)
 2. Review Audit report with auditor at April (or May) meeting
 - c. Next Board Meeting: April 23 at 6:00 p.m.
- 7. Other Business**
 - a. Sign Conflict of Interest forms for 2024
 - b. Sign Indemnification Resolution for 2024
 - c. Review By-Laws for April
 - d. Strategic Plan review for 2024 – collecting consultant recommendations from colleagues for 2025 planning
- 8. Adjournment**