

Lyons Regional Library District Board of Trustees

Agenda - Special Meeting

January 4, 2024 at 10:30 a.m.

Lyons Community Library - 451 4th Ave, Lyons, CO

VIA ZOOM

1. **Open Board Meeting:** Call to begin at 10:31am. Present: Kara Bauman, Leslie Reynolds, Gil Sparks, Smita Skrivanek, Erin Biesiada and Agnes Rey-Giraud
2. **Public input: NA**
3. **Consent Agenda –**
 - a. Content
 1. Minutes – Regular Meeting 2023.11.28
 2. Combined 11.30.2023 Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – **VOTE**
 - d. Agnes moves to approve consent agenda; Gil seconds - consent agenda approved: vote: 5:0
4. **Committee Reports**
 - a. Finance, Erin Biesiada
 1. November 2023
 2. 2024 Budget Drafts Finalized
 1. Resolution to Adopt and Appropriate Budgets – **VOTE**
Gil moves to approve resolutions submitted by staff; Agnes seconds. Approved: vote 5:0
 2. Resolution to Set Mill Levy – **VOTE**
Gil moves to approve the mill levy resolution. Agnes seconds. Approved: 5:0
5. **Other Business**
 - a. Elect officers: moved to January 22 meeting
 - b. Resolution to Adopt Paper of Record – **VOTE**
Smita Moves to adopt paper of record. Gil seconds. Approved; 5:0
 - c. Resolution to Adopt Posting Location – **VOTE**
Agnes moves to approve. Smita seconds> Approved: 5:0
6. **Calendar of Upcoming Events**
 - a. January
 1. Hold Annual Meeting – review By-Laws, Paper of Record, Posting Place, Board terms, elect officers (and update website accordingly), sign annual Conflict of Interest forms
 2. Confirm Committee assignments
 3. Plan for Annual Retreat
 4. 2024 ONLY – submit mill levy certifications by January 10

5. File Budget Message with DOLA by January 31
- b. February
 1. Schedule audit (complete)
 2. Hold Retreat
- c. Next Board Meeting: Tuesday, January 22 at 6:00 p.m.
Include discussion for the Director's contract for executive session at this time.
- d. Retreat date: February 24, 2024, time TBD

7. Adjournment: 10:59