

Lyons Regional Library District Board of Trustees
Agenda - Special Meeting
January 22, 2024 at 6:00 p.m.
Lyons Community Library - 451 4th Ave, Lyons, CO

- 1. Open Board Meeting**
- 2. Public input**
- 3. Consent Agenda**
 - a. Content
 1. Minutes – Special Budget Meeting 2024.01.04
 2. Combined 12.30.2023 Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – **VOTE**
 - d. Discussion of removed items or re-assignment to a spot later in Agenda
- 4. Director’s Report**
- 5. Committee Reports**
 - a. Finance, Erin Biesiada
 1. December 2023/2023 wrap up
 2. DOLA filing due by January 31, 2024
- 6. Calendar of Upcoming Events**
 - a. January
 1. Hold Annual Meeting – review By-Laws, Paper of Record (done), Posting Place (done), Board terms, elect officers (and update website accordingly), sign annual Conflict of Interest forms
 2. Confirm Committee assignments
 3. Plan for Annual Retreat
 4. 2024 ONLY – submit mill levy certifications by January 10 (done)
 5. File Budget Message with DOLA by January 31
 - b. February
 1. Schedule audit (complete)
 2. Hold Retreat
 - c. Next Board Meeting: Retreat; then Tuesday, March 26 at 6:00 p.m.
- 7. Other Business**
 - a. Elect officers
 - b. Sign Conflict of Interest forms for 2024
 - c. Plan Annual Retreat
 1. Saturday, February 24
 1. Review By-Laws
 2. What else?
 - d. Executive Session
 1. Move to enter Executive Session to discuss a personnel matter pursuant to §24-6-402(4)(f), C.R.S. to discuss the Library Director’s 2024 contract

8. Adjournment