

**Lyons Regional Library District Board of Trustees**

**Agenda - Monthly Meeting**

March 28, 2023 at 6:00 PM

Lyons Community Library - 451 4<sup>th</sup> Ave, Lyons, CO

1. **Open Board Meeting-6:03pm begin meeting** Present: Kara Bauman, Bill Palmer, Leslie Reynolds, Elizabeth Lennert. Online: Smitha Skrivanek, Agnes Rey-Giraud. Not present: Gil Sparks, Erin Biesiada
2. **Public input**, none present
3. **Consent Agenda –**
  - a. Content
    1. Minutes - Board Retreat 2023.02.11
    2. Combined 02.28.2023 Budget v. Actual
  - b. Request for items to be removed
  - c. Approval of remaining items- Elizabeth motioned, Agnes 2nd– **VOTE: 5:0**
  - d. Discussion of removed items or re-assignment to a spot later in Agenda
4. **Friends Report** -- Friends meeting minutes shared via link in Director's Report
5. **Library Director's Report**
  - a. Building Update
    1. EV Charger
      1. installed, functional, waiting on weather to restripe lot
      2. Final grant report submitted; awaiting disbursement
    2. Air Handler motor replaced by MountainAire Mechanical
  - b. Next LAHC/Library Tandem Art Reception is April 12 at 5:30 (featuring the work of Linda Dole Backup)
  - c. Adult Maker appointments (public use of our Cricut machine) now live
6. **Committee Reports**
  - a. Finance, Erin Biesiada: Erin not present at this time. Items moved to review the first quarter at the next meeting in April.
    1. February 2023 Review
    2. General overview of finances for new Trustees
  - b. Planning Committee, Bill Palmer
    1. Strategic Planning Review to be held by staff on March 29; measures of success and best paths forward to be agreed upon
7. **Other Business:**
  - a. **Bill Palmer:** quick discussion of the bylaws and confirmation that we voted on By Laws in January and February and all officers were elected.
  - b. **Elizabeth Lennert:** Charge Kara to review the schedule to let us know if there are any upcoming months in which we can skip a meeting.
8. **Calendar of Upcoming Events**
  - a. March:
    1. Review Strategic Plan (*staff reviewing 3/29/23; ideas/plan/etc for report in April*)
    2. Complete audit (*field work during week of March 27*)
  - b. Coming up in April:

1. Revisit Budget after Q1 operations; review reserve funds; review Financial Policy (Treasurer)
2. Review audit report with auditor at April (or May) meeting

9. Motion of adjournment: Motioned Elizabeth, 2nd by Bill. Motion accepted.

**Meeting adjourned 6:35pm**