**Lyons Regional Library District**

**Board of Trustees**

**RETREAT 2023 AGENDA**

**February 11, 2023 8:00 a.m. to 12:00 noon**

**Board members (2023):** Gil Sparks (President), Bill Palmer (Past President), Elizabeth Lennert (Secretary), Erin Biesiada (Treasurer), Agnes Rey-Giraud (at large), Leslie Reynolds (at large), Smita Skrivanek (at large), Kara Bauman (Library Director)

* **8:00 Introductions**
* **8:05 Board Business**
  + Approve Consent Agenda: minutes from January 2023 Annual Meeting
  + Approve terms of new board members (see Trustee Terms in Next Up)
  + Approve new vice president
  + Decide on monthly board meetings: time, day of week/month
  + Director’s report
    - Lyons is one of 4 libraries testing the new PLAR (Public Library Annual Report) software ["As mandated by law, the State Library collects data about Colorado public libraries and provides library professionals with important information for planning, evaluating, and budgeting. In addition, the data are reported to the Institute of Museum and Library Services and are used in national reports and the Library Search And Compare tool. This project is supported by the Institute of Museum and Library Services."]
    - The Zink chairs (Sirene and Poisson) were installed on Friday, February 3rd and will be with us for 18 months [refugees from Main Street Fire in December]
    - Do any board members want to attend the CLiC Winter Workshop on Feb 23/24? [session description and schedule in the Director's folder; Day 1 free for Trustees]
  + Review of Strategic Plan (see Strategic Plan 2023.02.11 in Next Up>2023 Retreat)
  + Calendar review for 2023 (see last year’s calendar for updating Annual Planning Calendar 2022.04.14 in Next Up)
  + Coming up in March: annual audit
* **9:15 Break**
* **9:30 Sharon Morris and Kieran Hixon, Colorado State Library:** **Trustee-Focused Training**
  + Welcome & Introduction to the Day
  + Your Community & Library Data - Where you’ve been & how you compare
  + Library Values Activity & Library Ethics
  + Roles & Responsibilities of the Board
* **10:45 Break**
* **11:00 Trustee-Focused Training (continued)**
  + Effective meetings
  + Staying Out of Hot Water - Legal Considerations
  + Next Steps & Evaluation
* **12:00 noon Adjourn**