

Lyons Regional Library District Board of Trustees
Agenda - Monthly Meeting
January 17, 2023, 6 PM
Lyons Community Library - 451 4 Ave, Lyons, CO

Open board meeting- Begin at 6pm with Leslie Reynolds initially taking notes. Present: Gil Sparks, Bill Palmer, Kara Bauman. Online: Leslie Reynolds, Smita Skrivanek, Agnes Rey-Giraud, Erin Biesiada. Elizabeth Lennert arrived in person at 6:02pm, begins taking notes.

1. Public input: NA
2. Consent Agenda: Folder in NEXT UP
 - a. Content
 - i. Minutes- Board meeting 12.13.2022
 - ii. Combined 12.31.2022 Budget v. Actual
 - b. Request for items to be removed: NA
 - c. Approval of remaining items- **VOTE: 6:0** First by Leslie Reynolds, 2nd by Smita Shrivanek, Agnes Rey-Giraud to abstain (not present at previous meeting)
 - d. Discussion of removal items or re-assignment to a spot later in Agenda: NA
3. Friends Report: NA. Per Kara this will begin to be shared in written form, not in person. She will follow up on who will send it and when.
4. Library Director's Report
 - a. 2022 Wrap up
 - b. Virtual CLIC Winter Workshop on Feb 23 & 24-Thursday free for Trustees (Session descriptions/times in Director's folder in NEXT UP); registration deadline is 2/17. Please let Kara know if you want to attend. She will ask again at the retreat on 2/11.
 - c. Building update:
 - i. EV charger- installed, functional, waiting on better weather to restripe lot
 1. Initial plan was for free charges, but TOL has recommended to charge a minimal fee. This would mean an amendment to the budget. Kara will follow up next month with more details and add to the budget adjustments for June of 2023.
 - ii. Art chair sculpture from Main St. Library has been requested to house the sculpture that is currently affected by the Main St fire. Board agrees to the move of the chairs to the Library property. No vote necessary.
5. Foundation Report: Leigh Williams (reported by Kara)
 - a. Current amount yet to be provided
 - b. No other update. As with the Friends report, this will begin to be shared in written form with Kara to follow up about who will send it and when.
6. Committee Reports
 - a. Finance, Erin Biesiada
 - i. 2022 Wrap up- report due to come in from DOLA by end of January. It will be placed in Next Up as soon as it's available.
 - b. Planning Committee, Bill Palmer

- i. Strategic Planning on agenda for 2023 Retreat. Bill will make agenda available soon. Gil in charge of snacks.
 - c. Building Committee: Lesley Reynolds to take this over.
 - 7. Other Building
 - a. Change date and /or time of regular monthly meeting?
 - i. If we keep on Tuesdays, move to the 4th of the month or move to 4th Wednesday. Time will change to 6pm. Everyone will check their calendars and it will be placed up for vote at the retreat on 2/11.
 - b. Annual Meeting- all documents in “2023 Annual Meeting” folder in NEXT UP
 - i. By-Laws:
 - 1. Succession plan:
 - a. President (becomes past President)
 - b. Past President
 - c. Vice President (becomes President)
 - d. Treasurer
 - e. Secretary
 - 2. Gil motion to vote on all except Vice President position, 2nd by Elizabeth: **VOTE: 7:0**
 - ii. Designate Paper of Record- Times Call: **VOTE: 7:0**
 - iii. Resolution Official Posting Place- Website & physical Building: **VOTE: 7:0**
 - iv. Sign conflict of Interest Disclosure Statements
 - v. Review Board Terms: Will update and present at retreat for new board members
 - c. Prepare for Annual Retreat- February 11th. Confirmed attendance and time.
8. Calendar of Upcoming Events
 - a. Yet to do in January:
 - i. File Budget Message with DOLA (By 1/31- Treasurer)
 - b. Coming up in February:
 - i. Hold Annual Retreat
 - ii. Schedule Audit- Done
 - c. Next Board meeting: Annual Retreat on February 11, 2023.
9. Adjournment: Leslie 1st, Smita 2nd. 7pm.