

Lyons Regional Library District Board of Trustees
Minutes - Monthly Meeting
June 21, 2022, 5:30 PM
Lyons Community Library - 451 4th Ave, Lyons, CO

Attendees:

Board - In person: Janet Corson-Rikert, Bill Palmer, Gil Sparks, Leigh Williams, Elizabeth Lennert
Online: Erin Biesiada. Not present: Ryan Chiachiere
Director – Kara Bauman
Friends of the Library – NA

1. Open Board Meeting 5:33pm

2. Public input: No public input or Friends members present

3. Consent Agenda

a. Content

1. Minutes - Board Meeting 2022.05.17.

2. May Financials – 05.31.2022 Combined Budget v Actual:

1. Janet question concerning \$6K for a grant. Kara verified that it is deposited ARAPA grant money that is part of the story walk. Clarified and ready for voting.

b. Approval of remaining items – **VOTE: 6-0**

4. Library Director's Report

a. Eyes of Freedom: Very well received. 250-300 additional people in the door to visit. Great publicity through the 9News story.

b. Staffing update: Still down by one staff member and have had some staff on vacation so everyone has been covering the additional shifts.

1. Erin: do we need to adjust hours due to this staffing yet? Kara: Not at this time, but will keep up posted.

2. Bill: we should consider adjustment to the salary for staying competitive in our staffing. Kara will answer clarifying questions for historical benchmark of salaries to compare. This will include, but not be limited to the Library Director as well.

c. Story Walk: moving forward in Bohn Park, bridge to bridge.

d. Summer reading: moving forward with the town goal of 100K minutes.

e. TAG programming going well. Movie nights are a big hit on Friday nights

f. Carpets cleaned as part of the regular maintenance.

g. Approve expenditure for Comm. Room presentation solution?

1. Unreliable to present in the room. There are two options, one is \$2K or \$4K solution. Looking to see if there is a solution that has tech support. Gil suggested an OWL to support the sound during virtual meetings. Asking for an approved budget from the capital budget to begin the work before we meet again in August. Gil: motion to authorize up to \$5K for Kara to investigate/purchase a solution to make the room more conducive to

presentations. Kara will utilize the building committee when she has a potential solution. Elizabeth seconds that motion. **Vote: 6-0**

- h. Chamber benefits plan meeting on 6/23
 - 1. Moved to virtual. The main topic is a health insurance consortium that they are presenting about. Kara has some questions for them about if it is beneficial for our staff. She will let us know.
- i. EV charger update: hopefully mid-august. Some supply chain issues.
- j. Kara would like to look at short term disability insurance for our small staff. This is part of what she will be looking at the chambers benefit meeting on Thursday.
- k. Downloadable stats: Still going strong. Courier still staying strong as well.
- l. Discussion about an executive session to discussion compensation in July. Potential date is July 5th, 11am-12pm. Janet will notify Ryan and see if he can attend. All other present agree to the date/time.
- 5. Friends Report: NA** no representative this evening
- 6. Foundation Report:** no report. Gil: what is our available money, Leigh: \$127K
- 7. Committee Reports**
 - a. **Building**, Kara presented for Ryan
 - 1. Shade Sails: update in the committee reports to two squares and two triangles. Colors to be sage and cappuccino (Kara showed those in person and online). Waiting for final engineering approval.
 - b. **Finance**, Erin Biesiada
 - 1. May 2022 Financials
 - 1. Janet: question about \$22K for furnishings, fixtures & equipment for January. What did we spend? Kara: Bear sculpture, shade sails, etc.
 - c. **Policy**, Gil Sparks
 - 1. Unattended Children – still under review of Youth Services Dept
 - 2. Patron Privacy (no updates suggested) Elizabeth moved to approve, Janet to second. **Vote: 6-0**
 - 3. Next up: Computer and Internet Use Policy, Programmer’s Agreement
 - d. **Planning Committee**, Bill Palmer
 - 1. Strategic Plan update. Continuing. Met with the Lyons Thrive committee and we are still actively listening to their process. Just staying abreast, but nothing is related to the Library as of right now.
- 8. Other Business**
 - 1. Gil – should the Library District meet with the new Town Board of Trustees?
 - 1. After discussion it will be during the report delivery that is scheduled for the fall.
- 9. Calendar of Upcoming Events**
 - a. For June: Begin Board Self-Assessment (Ad Hoc Comm set by VP)
 - 1. Gil: Do we want to do this again or do we have the information that we need? Is there value in it again? Janet: Do it simply by a bit of time in a meeting just to check in and see if the board is still functioning. Leigh: should this be a every other year event? Present members agree to every other year during the spring/summer. Potentially at the retreat.
 - b. Next Board Meeting July 19, 2022 at 5:30 p.m. – do we want to skip?
 - 1. Agreed to executive session on July 5th. No July 19th meeting.

2. Then next meeting August 16th

10. Meeting adjournment: 7:22pm.