

Lyons Regional Library District Board of Trustees
Minutes – Monthly Meeting
December 14 2021, 5:30 PM
Lyons Community Library – 451 4th Ave, Lyons, CO

Attendees

Board: Bill Palmer, Janet Corson-Rikert, Ryan Chiachiere, Elizabeth Lennert, Leigh Williams, Erin Biesiada

Public / Prospective Board member: Gil Sparks

Director: Kara Bauman

Friends of the Library: Christina Wells (on video)

1. **Open Board Meeting at 5:35 pm**
2. **Public input** (see Board Development Committee below)
3. **Consent Agenda**
 - a. Content
 - 1) Minutes Board Meeting 2021.11.16
 - 2) November Financials – 11.30.2021 Combined Budget v Actual
 - b. Request for items to be removed
 - c. Approval of remaining items – **Motion** by Janet, seconded by Ryan **VOTE 6-0**
 - d. Discussion of removed items or re-assignment to a spot later in Agenda
4. **Library Director's Report**
 - a. Charge Ahead Colorado grant
 - 1) LRLD received a \$9K grant to install one station capable of charging 2 electric vehicles at a time – total cost \$12-13K, which we can match up to \$2250
 - 2) New information – handicapped accessibility is required per grant guidelines. This would require the equivalent of three regular parking spaces, in addition to the currently designated handicapped space. Kara believes this would leave adequate parking for other patrons. On rare occasions, such as with simultaneously booked meeting rooms, this might shift non-handicapped parking to the street along 4th Avenue in addition to the already popular Railroad Avenue parking spots. The cost of re-striping could be charged to the grant. We will be soliciting bids from multiple vendors. **Motion** by Elizabeth to move forward on the project, seconded by Ryan. **VOTE 6-0**
 - b. COVID
 - 1) Binax COVID test kits now being distributed, subject to availability from the State. To be announced in Kara's Redstone column.
 - 2) Pediatric Immunization Event (and adult boosters) scheduled by CDPHE for Friday, January 7, noon – 6 pm in the Community Room. Anticipate 75 Pfizer doses for ages 5-11 and potentially 60 for walk-in adults. Due to recent need for quarantines, story-time has been moved on-line for now.
 - c. Dead trees
 - 1) more need removal along Broadway – Kara will look into what if any steps can be taken to protect the remaining trees.
 - d. Programming policy
 - 1) Some library districts in the State are developing these policies in response to community concerns
 - 2) Policy committee to discuss
5. **Friends Report**, Christina Wells
 - a. new slate of officers elected, including Kate Kerr as president.

- b. They now have 17 members vs max ~ 60. They are discussing strategies for increasing membership and ideas for future fundraising events.

Christina left the meeting at this point

6. Foundation Report - none

7. Committee Reports

- a. Communications/Community Relations, Bill Palmer - none
- b. Building, Ryan Chiachiere
 - 1) Sail shades – still pursuing options, with some better options emerging.
 - 2) Phase 2 projects – building cttee will discuss remaining needs and priorities.
- c. Finance, Erin Biesiada
 - 1) 2021 November Financials look good – no concerns.
 - 2) Budget update
 - 1. Resolution to Adopt Budget 2021-3 – **Motion** to approve by Janet, seconded by Leigh **VOTE 6-0**
 - 2. Resolution to Set Mill Levy 2021-4 – **Motion** to approve by Bill, seconded by Erin. **VOTE 6-0**
 - 3. Resolutions to be submitted to DOLA and County Commissioners, respectively.
- d. Policy, Leigh Williams
 - 1) Updated Policy Review schedule in Dropbox
 - 2) Updated Non-Discrimination Policy revised and reviewed by J. Chmil, Lyons-Gaddis. **Motion** to approve Bill, second by Leigh. **VOTE 6-0**
 - 3) Next up: Board By-Laws
- e. HR/Board Development, Janet Corson-Rikert
 - 1) Gil Sparks, candidate for Board membership
 - 1. Gil’s application form was included in trustee packets. He commented briefly on his experience as legal counsel to a large library district in Washington State, his extensive experience on non-profit boards, and his more recent involvement in the Lyons community.
 - 2. Gil stepped out of the room briefly. Following discussion of his candidacy. **Motion** by Bill, seconded by Erin. **VOTE 6-0.**
 - 3. The Board’s positive recommendation and Gil’s application will be forwarded to the Town of Lyons, Boulder and Larimer Counties for formal approval.
 - 2) Board members are reminded to consider what officer and/or committee roles they would be interested in assuming for 2022, in anticipation of our annual meeting in January.
- f. Planning Committee, Bill Palmer
 - 1) Lyons Thrive (comp plan) community input closed 11/30; will receive raw data that will hopefully guide our next steps.
 - 2) Janet, Vicky and Kara attended a webinar, “Connecting Vision and Identity to Library Value,” on December 14. They will regroup in January for discussion of next steps and retreat plans.

8. Other Business - none

9. Calendar of Upcoming Events

- a. Review 2021 calendar
 - 1) Mill Levy Certification due to County Commissioners by 12/15 – COMPLETE.
 - 2) January 2022 Happenings
 - 1. Annual Board Meeting (review By-Laws, Paper of Record, Posting Place, Board Terms, Elect Officers, Confirm Committee Assignments, sign Conflict of Interest Statement)
 - 2. File Budget Message with DOLA by Jan. 31 (Treasurer)

3. Plan for February Retreat (tentative date Sat Feb. 26, 9-noon)
 - b. Next Board Meeting January 18, 2022 at 5:30 p.m.
- 10. Adjournment at 7:17 pm**