**Lyons Regional Library District Board of Trustees**

**Agenda - Monthly Meeting**

September 21, 2021, 5:30 PM

Lyons Community Library - 451 4th Ave, Lyons, CO

1. **Open Board Meeting**
2. **Public input**
3. **Check-in with Board Members**
4. **Consent Agenda**
	1. Content
		1. Minutes Board Meeting 2021.08.17
		2. August Financials – 08.31.21 Combined Budget v Actual
	2. Request for items to be removed
	3. Approval of remaining items - **VOTE**
	4. Discussion of removed items or re-assignment to a spot later in Agenda
5. **Library Director’s Report**
	1. Anti-Racist & Allyship Programming
	2. Annual Review for Town and Counties
6. **Friends Report**
7. **Foundation Report**
8. **Committee Reports**
	1. Communications/Community Relations, Bill Palmer
	2. Building, Ryan Chiachiere
		1. Solar Project complete
		2. Planning a ribbon cutting ceremony
	3. Finance, Erin Biesiada
		1. 2021 August Financials
		2. Budget update
			1. Discuss 2022 Operating Budget Draft
			2. Discuss 2022 Capital Budget needs
			3. Date for Public Hearing (post in newspaper at least a week ahead)
		3. CSD Pool Annual Meeting update
	4. Policy, Leigh Williams
		1. Gift Policy reviewed by attorney
		2. Meeting Room policy DRAFT in Dropbox for review
		3. Capital Finance/Investment policy DRAFT undergoing review by attorney
	5. HR/Board Development, Janet Corson-Rikert
		1. Elizabeth Lennert’s application fully approved
		2. Vacant position x 1
	6. Planning Committee, Bill Palmer
		1. Recap Planning Meeting of Board and Staff on September 10
			1. See Minutes in Strategic Planning Committee folder
9. **Other Business**
	1. Chamber Social, Thursday, October 7th at 5:30 PM; cohosted by Western Stars and Prickly Pear
10. **Calendar of Upcoming Events**
	1. Review 2021 calendar
		1. **September**
			1. Set date for Public Hearing on Proposed Budget (Treasurer)
			2. Make Proposed Budget available to public in the library (Director/Staff)
			3. Request October spot on the Town’s Agenda to present Annual Report (Director + President)
			4. Plan annual October newspaper article or advertisement acknowledging Friends & Foundation (Communications)
		2. **October**
			1. Special Board Meeting: Approve and Schedule Public Hearing on Budget
			2. Prepare Lyons BOT Annual Report (due Oct. 31st) (Director & Treasurer)
			3. Post Legal Notice of Proposed Budget Hearing for minimum 1 week before scheduled Hearing in Paper of Record (Communications)
			4. Send the Annual Report to Boulder County and Larimer County (Treasurer + Director)
	2. Next Board Meeting October 19, 2021 (5:30 pm)
11. **Adjournment**