

Lyons Regional Library District Board of Trustees

Minutes - Monthly Meeting

June 15, 2021, 5:30 PM

Lyons Community Library - 451 4th Ave, Lyons, CO

Attendees - Trustees: Bill Palmer, Janet Corson-Rikert, Ryan Chiachiere; Trustee candidate: Elizabeth Lennert; Director: Kara Bauman; Friends of the Library: Kate Kerr

Absent – Leigh Williams, Erin Biesiada

1. **Open Board Meeting at 5:34 pm**
2. **Public input** - None
3. **Check-in with Board Members**
4. **Consent Agenda**
 - a. Content
 - 1) Minutes Board Meeting 2021.06.15
 - 2) June Financials – 06.31.21 Combined BvA (in Finance Committee folder)
 - b. Request for items to be removed
 - c. Approval of remaining items — **Motion to approve by Bill; seconded by Ryan VOTE (3-0)**
 - d. Discussion of removed items or re-assignment to a spot later in Agenda
5. **Library Director's Report**
 - a. Recent and upcoming events – big success since restarted programs
 - b. Art exhibits and performances
 - c. Colorado Property Tax - changes to assessment rates, lowering slightly for both residential and non-residential property. Given increases in property values, don't anticipate major impact on LRLD, but will have preliminary estimate of revenue in August. If Initiative #27 passed in Nov 2021 would limit reduced assessments rates in 2022 and 2023 to lodgings and multi-family residential properties, mitigating impact.
 - d. Fiber internet – Lyons Communications now expanding access with ~ 2 wk turn-around to deliver once given green light. Would greatly improve speed and increase cost from current \$1500/year to \$2208. One-time costs in 2021: \$298 light up + \$295 total for 5 months = \$593 **Motion to approve by Janet; seconded by Bill VOTE (3-0)**
 - e. FTE now at target level for current operations – 8 people, 5 FTE
 - f. SDA Conference – 9/14-16 hybrid in-person/on-line. Let Kara know if you want to be registered.
 - g. Polling location – Request to use Community Room again in 2022. Worked fine in 2021, seen as positive community service. Board supports this use.
 - h. Revisit Trustee/Director communication expectations – Agreed during Board self-evaluation to respond to LRLD-related emails w/in 48 hrs to respect Director's and fellow Board members' time. Make sure to update vacation calendar if travels will make this response time infeasible. Reviewed committee report timing and agreed that this really needs to be moved back from Monday morning to the Sunday evening before Board meetings. Fiduciary responsibility requires monthly Finance Committee meetings and written report, even if very brief.
6. **Friends Report**, Kate Kerr – Highly successful programs supported by Friends' financial and attendance support. They are also interested in supporting race and privilege programs in fall, and looking for other ideas on how to spend the money they have raised. Planning now for annual meeting.
7. **Foundation Report** - None
8. **Committee Reports**

- a. Communications/Community Relations, Bill Palmer
 - 1) Bill and Kara attended and spoke at the recent Chamber of Commerce meeting.
 - 2) Next Chamber meeting not yet scheduled, but Kara will let us know so a Board member can be lined up to attend.
- b. Building, Ryan Chiachiere
 - 1) Solar Project - Contracting issues have been resolved, but the Town has informed us that non-residential solar systems have been limited to date to 25kW due to limitations with the utility provider (MEAN). We could ask for a formal review, but that could take months. Committee had considered proceeding with 25kW system while awaiting approval for the remaining 7kW, then just loop in the extra kW once they're permitted/approved. Update this evening from Aaron Caplan - looks like MEAN will be changing their policy imminently to allow higher kW systems, so this may not be an issue after all.
 - 2) Shade sails – Kara has been researching options, so far without success.
- c. Finance, Erin Biesiada not present
 - 1) 2021 June Financials - no report, but Kara, Bill, Janet see no problems.
 - 2) Budget amendments not felt to be needed at this point
- d. Policy, Leigh Williams not present
 - 1) Kara will be shifting review schedule to prioritize bring Meeting Room policy and Capital Finance to next meeting, before scheduled review of Bylaws, Collection Development and Gift policy.
- e. HR/Board Development, Janet Corson-Rikert
 - 1) Bill and Janet recommended approval of Elizabeth Lennert's application for Board membership. Elizabeth is a 15 yr Lyons resident, mother of two, and Kindergarten teacher in the St. Vrain Valley School District. She has a Masters in Education and an EdS in Leadership. She has experience on the Lyons Valley Preschool and would be interested in serving as a liaison with the Lyons schools. **Motion to approve by Janet; Seconded by Bill; VOTE (3-0)** Janet will submit nomination for formal approval from the Town of Lyons, Boulder and Larimer Counties.
 - 2) With Elizabeth approved, we have one open Board position. All Trustees are asked to consider approaching friends and acquaintances who might be qualified and interested. Targeted needs include diversity, Larimer Co representation, library experience, and Town of Lyons government experience.
- f. Planning Committee, Bill Palmer
 - 1) Proposed mission and vision statements:
 - 1. **MISSION** Together, we provide equitable access to resources, education, and experiences to empower individuals and enrich the Lyons community.
 - 2. **VISION** The Lyons Community Library serves as a hub and catalyst for a vibrant, informed, connected, and engaged community where everyone thrives.
 - 3. Those attending have no proposed modifications, but will consider further and send any suggestions to Kara, Bill or Janet.
 - 4. Next step will be the engagement of community members in the ALA's Turning Outward exercise. The Planning Committee will meet to further develop our approach to this exercise.

9. Other Business

- a. Eyes of Freedom exhibit (see <https://www.limacompanymemorial.org/>); proposal from Anita Miller and two photos in Next Up)
 - 1) Anita is interested in using the Community Room during her spring 2022 exhibit time, to house her traveling show 'The Eyes of Freedom', which she created

several years ago to honor soldiers from Ohio who had been killed in the line of duty. The show has traveled all over the country and has no political affiliation. The show travels with its own staffing, and would cost ~ \$5K to mount. For the days involved it would not replace Anita's other pieces displayed in the Community room. Ideally would be present for Memorial Day, but not yet clear if this is feasible. Bill and Kara will work with Anita on marketing. **Motion by Janet to approve exhibit and expenditure, seconded Bill by VOTE (3-0)**

10. Calendar of Upcoming Events

a. Review 2021 calendar

1) July

1. Bill will confirm that Erin has submitted the Audit Report to the Town and Counties

2) August

1. Begin Budget process for next year, schedule a Strategy Session—special session? (Finance Committee then Board)
2. Begin Annual Report for Town of Lyons (Director/President/Treasurer)
3. Begin Director evaluation process (President & HR/Board Development Committee)

b. Next Board Meeting August 17, 2021 (5:30 pm)

11. Meeting adjourned at 7:02 pm