

## Lyons Regional Library District

### Minutes - Board Meeting

April 20, 2021, 5:30 PM

Zoom Meeting (COVID-19)

**Attendees:** Board members: Bill Palmer, Ryan Chiachiere, David Selden, Erin Bieisiada, Janet Corson-Rikert, Leigh Williams (joined at 6:15 pm); Library Director: Kara Bauman; Friends of the Library: Lisa Sobieniak

1. **Open Board Meeting at 5:37 pm**
2. **Public input** - none
3. **Check-in with Board Members**
4. **Consent Agenda**
  - a. Content
    - 1) Minutes Board Meeting 2021.03.16
    - 2) Minutes Board Meeting 2021.03.30
  - b. Request for items to be removed
  - c. Approval of remaining items – Motion by Janet, second by David **VOTE to approve (5-0)**
  - d. Discussion of removed items or re-assignment to a spot later in Agenda
5. **Library Director's Report**
  - a. COVID
    - 1) Another new COVID dial in Boulder County. Now 'Blue' Apr 16 – May 16, allowing 75% capacity operation w mask mandate, but age 10 and under exempt. After May 16 BC will move to 'Clear' without capacity restrictions, assuming case and hospitalization levels stay below specified levels. Mask mandate would no longer apply unless renewed by the county.
    - 2) With cautious concern for rising COVID case #'s and variants, the Board agreed to the Director's proposal, to start May 3:
      1. Expand hours to start at 10 am daily, add an hour Sat to close at 2 pm
      2. Unlock doors and allow access without appointment, restricting access as needed at door to maintain 75% capacity
      3. Increase computer appointments to 1 hour
      4. Monitor experience and hold on further expansion of operations / in-person story hour until discuss at 5/18 Board meeting
  - b. Two new library associates starting this week, bring us to full staffing for new facility. Will work primarily in customer service / circulation.
  - c. Audit complete, looks good, to be presented at next Board meeting. Will cost ~ ½ of last year's audit, and much better experience for Director.
  - d. Successful ALA grant with Friends match – \$6000 will be available for speakers, community conversations regarding race
6. **Friends Report**
  - a. Brainstorming re potential new LRLD Board members
  - b. Trivia contest and annual meeting planned for fall
  - c. Pleased to be able to match and support racial justice grant
  - d. Additional funds available – interested in wish list from children's librarian

(Leigh Williams arrived at this point)

7. **Foundation Report** - none
8. **Committee Reports**
  - a. Communications/Community Relations, Bill Palmer

- 1) Articles—Kara’s Redstone column and Bill’s Recorder article both covering solar project; Bill planning to shift his focus to Lyons Happenings for potentially greater exposure
- 2) Bill distributed a list of Lyons organizations/boards for which he would like volunteer liaisons from Board – members asked to send Bill their requests
- b. Building, Ryan Chiachiere
  - 1) Solar Project – Wember working on SandBox contract (Ft Collins), with project completion anticipated by late July, early August. Battery back-up system dropped as felt not to be cost-effective or reliable for emergency use, with alternatives already available in town. Could add later if desired and might be cheaper. Not yet clear if a meeting for contract approval will be needed prior to next regular meeting.
- c. Finance, Erin Biesiada
  - 1) 2021 March/Q1 Financials
    1. Financials look good.
    2. Reviewed how to read and interpret actual vs budget report.
- d. Policy, Leigh Williams
  - 1) Schedule for policy review 2021 – Kara has calendar, will bring to next meeting.
- e. HR/Board Development
  - 1) Vacant position – still working on candidate recruitment
  - 2) Library Board Development Ideas (see Next Up>Committee Reports>Board Development) – recruiting, orientation, education, self-evaluation
- f. NEW Planning Committee? – At Bill’s request, Janet agreed to join him and Kara on this committee

**9. Other Business**

- a. Reviewed CO Sunshine Law and e-mail
- b. Reviewed DropBox – use of NextUp, committee report filing, work-in-progress folders
- c. Turning Outward Plan (in Next Up, see Turning Outward folder) – members asked to review materials in NextUp, consider this approach to engaging community

**10. Calendar of Upcoming Events**

- a. Review 2021 calendar
- b. Next Board Meeting May 18, 2021 (5:30 pm)
- c. [Members to be notified if a Special Board Meeting will be needed to approve SandBox contract]

**11. Adjournment at 7:30 pm**