

**Lyons Regional Library District**  
**MINUTES – Annual Board Retreat**  
**February 20, 2021**

1. **Meeting Opened** at 9:05 am
2. **Bear sculpture** – Selection committee reviewed naming contest entries and recommended ‘Ursa Libris’. Board supports this choice.
3. **Mission and vision statements** – Reviewed existing versions, noting inconsistency among the Board manual, 2018 strategic plan, and Library website. Goal is to have one updated, common version of each. Kara and staff have brainstormed revisions but do not have final version to recommend. Agreed that current statements are relatively passive; would like to convey a more active, leadership role for the Library as a hub for building community.  
**Plan:** Kara and team will take the next steps on revision of the vision and mission statements, which she will bring back to the Board for discussion and approval.
4. **Strategic Planning**
  - a. Colorado Public Library Standards were reviewed in preparation, but not discussed at this meeting.
  - b. Technology – Dana joined the meeting to discuss her current work for the library and brainstorm with the Board about potential ways to engage and educate the community around technology and what it has to offer. Dana believes the Library’s greatest value is in helping people with basic daily needs rather than the ‘bleeding edge’ of technology. The group discussed ways to leverage natural interest groups with education on use of apps and programs that could enhance their daily lives.  
**Plan:** In a future meeting the Board will review and discuss the strategic plan and a proposed approach to soliciting input from the community, both users and non-users. These conversations will inform updates to the mission, vision and strategic plan.
5. **Board Roles / Responsibilities**
  - a. Documentation
    - i. Reviewed DropBox organization and file naming system.
    - ii. Committee reports should be submitted by Monday morning so Kara can create packets for Friends / Public attendees.
  - b. Board self-evaluation
    - i. Hasn’t been done in a couple of years, though should be an annual exercise.
    - ii. David will follow up with Janet to discuss form and plan for conducting an assessment this spring.
6. **Annual Calendar**
  - a. Reviewed 2020 calendar and revised for 2021. Bill to post new version to DropBox.
7. **Meeting Adjourned** at 12:02 pm