

Lyons Regional Library District Board of Trustees

Special Meeting Minutes

October 29, 2019, 6:00 PM

451 Fourth Ave, Lyons

Status	Name	Title/Organization	Status	Name	Title/Organization
X	Brian Donnell	Member/LRLD BOT		Leslie Reynolds	Friends of the Library
	Shirley Sullivan	Secretary/LRLD BOT			
X	Erin Biesiada	Treasurer/LRLD Board of Trustees			
X	Janet Corson-Rikert	President/LRLD Board of Trustees			LRLD Foundation
	Sarah Catchpole	Member/LRLD Board of Trustees			
X	Sandy Banta	Vice President/LRLD Board of Trustees			Public
X	Bill Palmer	Member /LRLD BOT			
X	Kara Bauman	LRLD Library Director			Town of Lyons Board of Trustees

1. Special Board Meeting: opened at 6:00pm.
2. Public input: none
3. Consent Agenda
 - a. Request for items to be removed - none
 - b. Approval of remaining item, minutes from October 15, 2019 board meeting:
Janet moved to approve, Erin 2nd, **Vote: 5-0** in favor
 - c. Discussion of removed items right here or re-assignment to a spot later in Agenda
4. Confirm date for January retreat - Sat. Jan. 25, 2020 is tentative date. Chrystal from Colorado State Libraries can attend Saturdays with notice. Janet will confirm that Jan. 25 works for Shirley, and Kara will confirm with Chrystal. The board will discuss the retreat agenda at the November regular board meeting.
5. Budget Review and Approval
 - a. Capital Budget: Sandy explained capital budget philosophy: There is much uncertainty for 2020 as no capital projects are currently planned and grants and donations may or may not come in. However, if this money is not appropriated, then it cannot be spent. So the proposed budget is assuming the best case scenario for income and expenses for potential later phase building projects. The board

- took a recommendation to bump contingency from \$50k to \$75k. Sandy moved to approve the draft budget, with this change, Erin 2nd, **Vote 5-0** in favor.
- b. Operating Budget: There was discussion regarding a new salary scale and staffing plan proposed by Kara. Kara and the board agreed to the salary and wages amount in the draft budget. Bill moved to approve the 2020 operating budget, Brian 2nd, **Vote 5-0** in favor
 - c. Set date for Public Hearing and post (Longmont Times Call) 30 days prior: The public hearing date was set for December 10, 2019, at 6pm. As Communications Committee Chair, Bill Palmer will get posting to Longmont Times Call to publish by November 10. Kara will make pdf files of both capital and operating budgets for posting.
6. LURA IGA with Town of Lyons - Executive Session to consider matters pursuant to Statute §24-6-402(4)(e), C.R.S., developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations.
 - a. Entered executive session at 7:22 pm
 - b. Closed executive session at 7:38
 - c. Vote to empower negotiating team to do as agreed in session. Janet moved, Brian 2nd, **Vote: 5-0** in favor
 7. Next Board meeting November 19th
 8. Adjourned at: adjourned at 7:38

Consent Agenda (please look in the “Consent Agenda” folder in NextUp for supporting documents)

1. Board Meeting Minutes 2019.10.15