

Lyons Regional Library District Board of Trustees
Meeting Agenda
October 15, 2019, 6:30 PM
451 Fourth Ave, Lyons

Status	Name	Title/Organization	Status	Name	Title/Organization
	Brian Donnell	Member/LRLD BOT			
X	Shirley Sullivan	Member/LRLD BOT			
X	Erin Biesiada	Treasurer/LRLD Board of Trustees		Bill Palmer	Member /LRLD BOT
X	Leslie Reynolds	Friends of the Library			
X	Janet Corson-Rikert	Secretary/LRLD Board of Trustees			LRLD Foundation
X	Sarah Catchpole	Member/LRLD Board of Trustees			
X	Sandy Banta	Member/LRLD Board of Trustees			Public
X	Kara Bauman	LRLD Assistant Library Director			Town of Lyons Board of Trustees

1. Open Regular Board Meeting at 6:31pm
2. Public input: None
3. Consent Agenda
 - a. Request for items to be removed: Minor inaccuracies discussed and removed.
 - b. **Motion to approve by Sandy, seconded by Sarah Vote: 5-0 in favor.**
 - c. Approval of remaining items: None
4. Library Director's Report from Kara Bauman:
 - a. AspenCat Conference: .
 - i. Census: Upcoming census will be super streamlined. Concerns about census being online, getting the word out and potential to be undercounted since any mailings will not be mailed to P.O. Boxes. End of March is the go live of census.
 - ii. Discussed timing of background checks for new employees.
 - iii. Discussed art shows, donation and purchasing of art (currently no funds available for purchasing of art).
 - b. New Staff:
 - i. Dana Peterson, tech experience will be a welcome addition. Individual Tech appointments for patrons is on the horizon.
 - ii. Discussed timing of background checks for new employees.
 - iii. Discussed art shows, donation and purchasing of art (currently no funds available for purchasing of art).
 - c. Annual Report to Town of Lyons Board of Trustees.
 - i. Kara is scheduled to present it on Oct. 21, 2019.
Motion to approve the report by Janet, Sarah seconded. Voted, 5-0 in favor.
5. Friends Report from Leslie Reynolds
 - a. Trivia night will be either in November or the New Year.
 - b. Book sale. Raised the price. \$1 for paperback. \$2 for hardback. The price is a suggested donation.

- c. Newsletter. July 12th was the last newsletter. They are working on other delivery methods since it often ends up in recipients spam folder. Exploring posting the newsletter to friends website and/or Library's website.
- 6. Foundation Report.
 - a. No representative present.
 - b. No new updates on list of phase 2 requests.
- 7. Committee Reports
 - a. Communications Committee: Bill absent. No new report.
 - b. Building Committee from Vice President Sandy:
 - i. Submitted Building committee report was discussed and reviewed.
 - c. Finance Committee from Treasurer Erin Biesiada
 - i. LURA update
 - (1) Pend discussion for executive session after Budget discussion.
 - ii. Audit : will be discussed and presented at regular November board meeting.
 - iii. Financial Policy: pend discussion and review till December for changes and additions, review in January workshop for finalization/changes adopted.
 - iv. Budget
 - (1) Discussed line items from budget.
 - (2) Special Budget meeting in two weeks on October 29th, 6:00pm
 - (a) Targeting Dec. 10th as date for Public Hearing of budget
 - d. Policy Committee by Secretary Shirley Sullivan
 - i. Will review policy changes with Kara
 - e. Human Resources Committee by Sarah Catchpole
 - i. Discussed recruitment of board members including for representation on Larimer Board
- 8. Other Business
 - a. Retreat in Jan 2020 : will discuss date and agenda at the November board meeting.
 - b. Upcoming Friends/ Foundation/LACC/LAHC meetings. Not discussed.
 - c. Other important upcoming deadlines? No deadlines
- 9. Executive Session to determine Board Direction regarding Lyons Urban Renewal Authority (LURA) Intergovernmental Agreement (IGA) with the Lyons Regional Library District
 - a. **Motion to enter Executive Session to consider matters pursuant to Statute §24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations; and Statute §24-6-402(4)(f), C.R.S.). Janet moves, Sara seconded, Vote: 5-0 in favor.**
 - 1. Entered executive session at: 9:14pm
 - 2. Executive Session finished and reconvened as regular Board at: 9:50pm
 - 3. **Vote: Janet moves to authorize negotiators to proceed with negotiations as discussed and agreed in executive session. Seconded by Sandy, Vote 5-0 in favor.**
 - 4. Next regular board meeting November 19th
 - 5. Adjourned at: 9:51pm

Consent Agenda (please look in the “Consent Agenda” folder in NextUp for supporting documents)

1. Draft Minutes_BoardMeeting_2019.10.15_Draft