

**Meeting Minutes of the
Lyons Regional Library District Board of Trustees**

June 27, 2017, 6:00 PM, Main St Library

Called to order at: 6:01pm

Status	Name	Title/Organization	Status	Name	Title/Organization
X	Kathleen Crane	Pres/LRLD Board of Trustees (remote)	X	Dan Greenberg	Trustee/Town of Lyons/Liaison
X	Lori Adams Weaver	Vice-Pres/LRLD Board of Trustees (presiding)		Joe Meckle	LRLD Building Committee
X	Darcie Sanders	Sec/LRLD Board of Trustees		Quentin Rockwell	Wember
	Lisa Sobieniak	Member/LRLD Board of Trustees		Cristabell Cardenas	Wember
X	Sarah Catchpole	Member/LRLD Board of Trustees		Dennis Humphries	Humphries Poli
X	Sandy Banta	Member/LRLD Board of Trustees	X	Sandy Spellman	Friends
X	Katherine Weadley	LRLD Library Director		Dr Liz Early	LRLD Foundation
X	Erin Biesiada	Member Elect/LRLD Board of Trustees		Mandy Rigg	LRLD Foundation
	Jan Vermilye	Building Committee			Public
	Agenda Topic		Action		Responsible Party
1.0	Public Input: none				
2.0	Consent Agenda				
2.1	Bulletin Board & Exhibit Policy pulled for discussion		Approved w/ revision (5-0)		Lori will update; Darcie will post
2.2	Non-Discrimination Policy pulled for discussion		Approved (5-0)		Lori will update; Darcie will post
2.3	Remaining items: Gift Policy and Minutes		Approved (5-0)		Lori will update; Darcie will post
3.0	Friends Report by Sandy Spellman: The Friends welcome requests to help with any of the programs—they hope to involve more people in being involved in the Library and raise the profile. Membership drive has been successful, and there is a lot of good brainstorming & activity. Several members will be participating in the 6/28 “Next Steps” event, for which the Library is grateful.				
4.0	Foundation: Work on Tier 1/Major donors continues. Connie & Mandy have a meeting in July with the Boulder Community Foundation.				
5.0	Directors Report: we now have three Notary Publics on staff to serve the community for free; composting education event being planned; Katherine is going on vacation and Kara will be in charge. Discussion of incident report of an agitated patron. Revisit of our current weapons policy, which is deemed in line with state and library law.				
6.0	Town Liaison Report: Apologies made regarding the delay in approval of Erin’s appointment; staff is working on moving the		Weekly status report on Title & Lease progress		Tim Cox, Marcus, Kathie Guckenberger, & Dan

	current amenities off the site; Letter of Support for DOLA grant provided and most welcomed; regarding necessary documents, Dan clarifies that Tim is working on Title and Marcus on Lease; LRLD requests a weekly Friday Status Report; current status of Title is that there was not a 5 th Notice publication (as required) and Tim will be asking the Judge for a Remedy. Revisit of the 30-day Notice to Move Recycling issue. Both parties are OK with it, provided that GeoTech Survey still has access when it needs it.	GeoTech Survey access	Sandy & Dan
7.0	Committee Reports		
7.1	Finance Committee: since Kathleen is remote, Katherine presents. Application for 2016 Audit has been approved. Sarah distributes new SDA Handbook to members.	Fall SDA Conference	Contact Katherine if you want to go
7.1.1	Revised 2017 Budget: discussion, Lori moves to approve, Darcie seconds. Discussion of Public Hearing date.	Approved (5-0) Public Hearing is Thurs, 7/27 @ 6pm	Katherine will make public copies available in Library, Darcie does newspaper Notice
7.2	Policy Committee: see Consent Agenda above		
7.3	Building Committee: Franzen Pittman was final choice. Contracts to be signed later in July for pre-construction services. Review of needs for DOLA grant. Sandy shows preliminary site plan. Diane Dandenau has offered free consulting services on solar.	Dan requests electronic site plan	Katherine will provide
7.4	Communications Committee: Thanks to Sandy & Dan for help in Letter of Support; Request for formal Policy on remote participation counting towards a quorum; update on DOLA grant process, requirements, and deadlines	Remote Participation Policy draft	Policy Committee
7.5	Nomination Committee: Approval of Erin's appointment by Town of Lyons will take place July 3 rd —a special meeting is not necessary		
7.6	HR Committee: Sarah is investigating possibility of participation in a group plan. The Library is not able to subsidize, but the access to better rates would be a benefit in of itself	Investigate group plans	Sarah
8.0	Other Business		
8.1	Election of Erin to Treasurer – no action	Held over	
8.2	Main St Lease Extension: Katherine bumped Wayne for document	Signed Document	Katherine & Kathleen
8.3	Plan for July Meetings: Building Committee at LVV, 10 am on 7/11; Regular Board Meeting 7/18; Special Meeting Amended Budget Hearing 7/27 @ 6pm	Post & Notice	Katherine & Darcie
8.4	Plan for July 28 th "Next Steps" design event @ Oskar Blues: review of circulating tables concept, Katherine has arranged for refreshments	Set-up 6pm	All Board members who can make it
	Adjourned at 7:56pm		
	Consent Agenda below		

	CONSENT AGENDA		
1.	Community Bulletin Board and Exhibit/Display Policy		
2.	LRLD Gift Policy		
3.	LRLD Non-Discrimination Policy		
4.	Board Meeting Minutes from 05/16/17		