

**Meeting Minutes of the
Lyons Regional Library District Board of Trustees**
May 16, 2017 5:30pm at the Main St Library
Called to order at: 5:35pm

Status	Name	Title/Organization	Status	Name	Title/Organization
x	Kathleen Crane	Pres/LRLD Board of Trustees	x	Dan Greenberg	Trustee/Town of Lyons/Liaison
x	Lori Adams Weaver	Vice-Pres/LRLD Board of Trustees		Joe Meckle	LRLD Building Committee
x	Drew Biel	Treasurer/LRLD Board of Trustees		Paul Wember	Wember
x	Darcie Sanders	Sec/LRLD Board of Trustees		Quentin Rockwell	Wember
	Lisa Sobieniak	Member/LRLD Board of Trustees		Cristabell Cardenas	Wember
	Sarah Catchpole	Member/LRLD Board of Trustees		Dennis Humphries	Humphries Poli
	Sandy Banta	Member/LRLD Board of Trustees		Krishna Mainali	Humphries Poli
x	Katherine Weadley	LRLD Library Director		Dr Liz Early	LRLD Foundation
x	Erin Biesiada	Member Elect/LRLD Board of Trustees	x	Mandy Rigg	LRLD Foundation
	Jan Vermilye	Building Committee			Public
	Agenda Topic			Action	
1.0	Public Input: none				
2.0	Consent Agenda				
2.1	Request for items to be removed - none				
2.2	Approval of remaining items - Kathleen moves approve, Darcie seconds		Approved (5-0) Update to website	Darcie	
3.0	Correspondence: none				
4.0	Friends Report: Annual Meeting went well, tomato fundraiser in full swing, all committees signed up for; Christina Wells award ceremony (Historic Boulder) very nicely done down at Chautauqua				
5.0	Foundation Report: grant writer Mandy Rigg gave an update on what is in her applications pipeline; Margot of BCF is reviewing the draft case statement; The Foundation has successfully secured an additional \$500K donation from an anonymous donor bringing the total so far up to @\$640K.		Meet with Boulder Community Foundation in June	Mandy & Liz Early Mandy is also interested in the Millennium Fund if anyone has any contacts there please get in touch with her to discuss.	
6.0	Director's Report: Yearly evaluation is done, summer programs promo in full swing; we are an official StarNet Library (summer eclipse event); soon we will have 2 more librarians certified as Notaries for more public service.				
7.1	Town Liaison Report: Town requests 30-day written notice for Recycling Bin relo; Board is agreeable as long as Geotek surveyors still have access as soon as they need it.		Note new procedure; Notice when necessary; follow up re: Geotek	Sandy & Wember	

7.2	Review of URA (Urban Renewal Authority) and eventual need to form a new URA Board, which should include a mechanism for equitable representation; also will need to eventually negotiate an individual IGA re: TIF (Tax Increment Funding) / giveback on our mill levy for the project area (Eastern Corridor).	IGA negotiation team Keep up-to-date on URA	TBD Kathleen
7.3	Dan provides contact info for CU Science Discovery / Makerspace contact person.	Eric Carpenter/CU Science Discovery eric.carpenter@colorado.edu	Kathleen & Sandy contact re: Tech Committee advisory
7.4	Discussion of meet date with ToL Board to discuss Community Room, to take place at regular Board Meeting Monday Aug.7.	Meet with ToL Board on Mon, Aug 7; note any packet materials due on Fri, July 28	Kathleen, Sandy, & Wember to prep any packet materials due July 28
7.5	Dan provides Darcie with procedural recommendations for requests to Town for DOLA grant support docs.	Send requests	Darcie, with cc to Dan
8.0	Committee Reports		
8.1	Communications: no discussion beyond what is in written Report other than congrats on Meet the Architect Event	Continue work on grants	Darcie plus anybody she can droog into helping!
8.2	Building Committee: we are looking for work on lease and title from Town to progress in parallel; Dan recommends having Town Attorney look at docs we draft to expedite process.	Email Dan & Victoria; subject line: HERE IS DRAFT LEASE AGREEMENT FOR TOWN ATTORNEY TO REVIEW	Kathleen, Sandy, Wember
8.3	Finance Committee: previewed Revised Budget. Discussion of how to reflect grants & gifts (especially restricted ones) in the Budget. Discussion as to whether we can have a Special Meeting on 5/25 to next step the process Any other ideas/questions on proposed revisions?	Ask BCAA how their orgs do grants budgets Schedule if possible with a quorum Email any comments and ideas	Darcie Kathleen To Katherine+Kathleen
8.4	Nominations Committee: we are waiting final approval of member-elect Erin Biesiada; she has already set up her official email accounts		
8.5	HR Committee: questions regarding newly suggested Board appraisal procedure; since Sarah not present issue tabled until		

	next meeting		
8.6	Policy Committee: nothing to review this month--draft work continues		
9.0	Other Business - none		

Consent Agenda

- 1. Board Meeting Minutes from 04/18/17
- 2. Special Board Meeting Minutes from 05/04/17
- 3. Special Board Meeting Minutes from 05/15/17

Adjourned at: 7:18pm