

**Board Meeting Minutes of the
Lyons Regional Library District Board of Trustees**

March 21, 2017

Called to order at: 6:03pm; Lori Adams-Weaver arrives late (due to a schedule conflict) at 6:58pm;

Peter Baumgartner leaves at 7:04pm

Status	Name	Title/Organization	Status	Name	Title/Organization
x	Kathleen Crane	Pres/LRLD Board of Trustees	x	Dan Greenberg	Trustee/Town of Lyons/Liaison
x	Lori Adams Weaver	Vice-Pres/LRLD Board of Trustees		Joe Meckle	LRLD Building Committee
x	Drew Biel	Treasurer/LRLD Board of Trustees	x	Paul Wember	Wember
x	Darcie Sanders	Sec/LRLD Board of Trustees	x	Quentin Rockwell	Wember
x	Lisa Sobieniak	Member/LRLD Board of Trustees		Todd McCowin	Wember
x	Sarah Catchpole	Member/LRLD Board of Trustees		Cristabell Cardenas	Wember
x	Sandy Banta	Member/LRLD Board of Trustees			Friends of the LRLD
x	Katherine Weadley	LRLD Library Director			LRLD Foundation
x	Jan Vermilye	Building Committee	x	Peter Baumgartner	Public
	Agenda Topic			Action	
	Responsible Party				
1.0	Public Input: Peter Baumgartner is here to listen.				
2.0	Consent Agenda as follows: (1) Board Meeting Minutes 201.02.17, (2) Resolution to Approve Audit Exemption; (3) MOU Friends; and (4) Computer Internet Policy. Kathleen asks if any are to be removed. None. Kathleen moves to approve. Lisa seconds.		No items requested for removal; Approved (6-0)	Kathleen will submit Audit Exemption request	
3.0	Correspondence		None		
4.0	Friends Report: Kathleen compliments latest Friends Newsletter, which all agree is very handsome. All note Annual event on April 30th. Kate not able to attend to give additional verbal details.		Those who can attend April 30th will	All who can	
5.0	Foundation Report: Foundation now has its own POB #2507, has developed a Naming Rights Donation Pyramid, is initiating contact with "leadership level" donors in April, and is seeking additional Board members to increase capacity.		Update contact info	Katherine to update Library website Drew to update bank	
6.0	Library Director's Report: PLAR done; monthly Budget has some switched numbers which need to be fixed		Friends to get the Director's Report after the Board sees it	Katherine	
7.0	Town Liaison Report:				
7.1	There has been some progress on Title Work				
7.2	Town staff in various departments is beginning to work on the site prep elements (Skatepark, dump site, Eco-Cycle)				
7.3	Discussion of most efficient way to advance Lease (including		Dan will email Victoria &	Dan; Sandy is contact on LRLD side	

	legal description)	Town Legal to find preferred process	
8.0	Committee Reports		
8.1	Communications Committee: A written report was submitted; no items for discussion	Prep revamp of library website SUPPORT page	Darcie & Katherine
8.2	Building Committee:		
8.2.1	DOLA: discussion of potential DOLA grant, and how the guidelines may affect schedule (can't groundbreaking until 2018) & project compliance costs (can add @10% more)	Continue to pursue & research	Quentin, Sandy, Darcie
8.2.2	New Civic Center /Combined Town Hall-Library Option (proposed by Victoria): Kathleen provides background info on Civic Campus concept and current IGA; Discussion of new option and review of pros & cons spreadsheet, including benefits & risks and the mission of the District to its constituents. Additional advice provided by Wember on project impacts. Dan informs that this new option did not originate with the Town Board. Darcie moves "shall we pursue the Civic Center/Combined Town Hall-Library option?" Lisa seconds.	Civic Center/Combined Town Hall-Library Option rejected (0-7)	
8.3	Finance Committee: Audit Exemption was part of Consent Agenda; no discussion of latest on financing process with GK Baum.		
8.4	Nomination Committee: It is time to post the Board vacancy due to Drew's impending relocation & review applications; two week deadline	Post on website, paper, flyer	Sarah
8.5	HR Committee: discussion of using the April study session for evaluation workshop	Very date, lead workshop	Sarah
8.9	Policy Committee: Lori advises all that there are drafts to review prior to being included in next month's Consent Agenda	Review & comment	All
9.0	Other business: discussion of scheduling & re-scheduling of meetings & events		
9.1	3/28 Building Committee Meeting Cancelled & Rescheduled for 4/4	4/4@11am Council Chambers (maybe)	Location of 4/4 meeting TBD Darcie & Katherine to Notice & post
9.2	April 4/6 Study Session to be Director Eval Workshop	4/6@2pm in Library	Darcie & Katherine to Notice & post
9.3	June Board Meeting moved to 6/27 to make quorum	6/27@6pm	Darcie & Katherine to Notice & post
9.4	Possible "Meet the Architect" 4/20	"Save the Date" in case	TBD Darcie & Katherine to Notice & post

10.0	Other business: review committee objectives	Held over	
	Adjourned at 8:07pm		